

**Subiaco Primary School P&C**  
**Term 4 2022 General Meeting – Agenda**  
**Monday 24 October 2022 7pm, Library**

- 1 **Welcome to Country, Apologies, Conflict of interests** (7-7:10)
- 2 **Approval of Previous Minutes – 15 August and 5 September** (7-7:10)
- 3 **President’s Update** (7:10-7:15)
- 4 **Principal’s Update** (7:15-7:25)
- 5 **Budget Update** (Kanchana) (7:25-7:30)
- 6 **Action items from previous meeting** (7:30-7:50)
  - Process and Form to request funding from P&C
  - Approval of P&C Strategy (with a proposal for working capital to follow)
  - Results of playground review (Melinda Harris)
  - Responsibility for updating P&C webpage
  - Migration to Google Drive/Microsoft Teams (Andrew Devitt)
- 7 **Financial Motions** (7:50-7:55)
  - Consider if the unused \$500 allocated towards the kindy busy bee can be re-allocated to purchase sand for Kindy (Melinda Harris)
  - Approval to expend \$350 on the purchase of a new freezer and new eftpos (Fiona)
  - Approval of retrospective invoices received from school (Kanchana)
    - Opportunity Fund & School TV (\$4,419)
    - Before School Swimming coaching (\$2,042.54)
- 8 **Other motions (with notice)** (7:55-8)
  - Responsibility for cleaning kitchen (Healthy Hub)
- 9 **Support needed for Term 4 events and community initiatives** (Committee Reps as applicable) (8-8:15)
- 10 **Lessons learned from Term 3 fundraising initiatives (disco and scribblers), actual revenue’s vs anticipated and implications for 2023** (8:15- 8:30) (Narissa & Fiona)
- 11 **Committee 2023 and succession planning** (8:30-8:40) (Tim)
- 12 **Preparation of 2023 events calendar** (8:40-8:50) (Tim)
- 13 **AOB**
  - Do we want to invite Board Chair to present at week 8 meeting? cs