



Subiaco Primary School  
**Parents and Citizens Association**

ABN 75 015 848 751  
 271 Bagot Road SUBIACO WA 6008  
 www.subiacops.wa.edu.au

**Term 4 Week 5 2023 General Meeting – Agenda**  
**Monday 4 November 2024, 7pm, School Library**

	<b>Agenda Item</b>	<b>Time</b>	<b>Representative</b>	<b>Relevant Attachment</b>
1.	<p><b>Meeting Open</b></p> <ul style="list-style-type: none"> <li>Welcome, Apologies, Confirm quorum (8), Conflict of interest.</li> </ul> <p><b>Confirmation of Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>Confirm previous meeting minutes (Term 3, Wk.9)</li> <li>Confirm previous Executive Committee meeting minutes (24 Oct)</li> </ul> <p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>That the minutes of the General Meeting on 9 September 2024 be taken as read and confirmed as a true and accurate record.</li> <li>That the minutes of the Executive Committee Meeting on 24 October 2024 be taken as read and confirmed as a true and accurate record.</li> </ul>	7:00-7:05 (5 mins)	Fiona Plant  Tamara Brestovac & Jacinta O’Shea	Minutes – GM Term 3, Wk 9  Minutes – EM Term 4, Wk 3
2.	<p><b>Presidents Report:</b></p> <ul style="list-style-type: none"> <li>Upcoming grant opportunities</li> <li>2025 intentions to renominate &amp; succession planning</li> </ul> <p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>That the P&amp;C is authorised to investigate, and if appropriate apply for, grants to support replacement of the Junior playground through the local Members for Nedlands and Curtin and other candidates.</li> </ul>	7:05-7:15 (10 mins)	Fiona Plant	President’s Report  Hamersley Rd pedestrian counts  Streets Alive – Stream 2 grant application  RSC – Community Grant application  P&C Information flyer
3.	<b>Principal’s Report:</b>	7:15-7:25 (10 mins)	Heather McNeil	Principal’s Report
4.	<p><b>Treasurer’s Report:</b></p> <ul style="list-style-type: none"> <li>Update</li> </ul>	7:25-7:35 (10 mins)	Jackie Trimby	Treasurer’s Report



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	<ul style="list-style-type: none"> <li>- Phoenix arrangements</li> </ul> <p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>- That the Treasurers report was received, reviewed, and approved.</li> </ul>			Bank statements
5.	<p><b>DRAFT 2025 Budget:</b></p> <ul style="list-style-type: none"> <li>- Key assumptions:             <ul style="list-style-type: none"> <li>o Contributions</li> <li>o Uniform Shop</li> <li>o Pool</li> <li>o Fundraising</li> <li>o Administration expenses</li> </ul> </li> <li>- Funds available for allocation of surplus funds in 2025:             <ul style="list-style-type: none"> <li>o Swim coaching &amp; lane hire</li> <li>o Drama workshops</li> <li>o Leavers Book</li> <li>o Junior playground</li> <li>o 2025 funding round</li> </ul> </li> </ul>	7:35-7:50 (15 mins)	Fiona Plant & Jackie Trimby	DRAFT 2025 Budget
6.	<p><b>Events:</b></p> <ul style="list-style-type: none"> <li>- Parent's Night</li> <li>- Baker's Delight VIP Loyalty Programme</li> <li>- Splash Party</li> </ul> <p><b>Financial Motion:</b></p> <ul style="list-style-type: none"> <li>- That the beverage budget for 2024 Parent's Night will be increased from \$3,500 to \$6,500 to allow for the increase in ticket sales (with unsold drinks able to be returned for a full refund).</li> </ul>	7:50-8:00 (10 mins)	Veronica Wilshaw	Events Report
7.	<p><b>Pool:</b></p> <ul style="list-style-type: none"> <li>- Update – pool opening &amp; Splash Party</li> <li>- Changes to volunteer responsibilities</li> <li>- 2024/25 Pool Budget &amp; school funding</li> </ul> <p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>- That RLSSWA lifeguards will take over pool party preparation from P&amp;C volunteers, incurring an additional \$12 cost for each party (~15 mins)</li> <li>- That P&amp;C volunteers will no longer be required to undertake pool testing on Tuesdays and</li> </ul>	8:00 –8:10 (10 mins)	Peter Schwarzbach Andrew Devitt Lindsay Dodd	



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	Thursdays. This will instead be done by Staff <u>if</u> the pool is used during the day			
8.	<b>Playgrounds:</b>	No time allocated	Tamara Brestovac / Fiona Plant	Playgrounds update
9.	<b>Actions &amp; Calendar Review</b> <u>Completed</u> <ul style="list-style-type: none"> <li>- City of Subiaco Partnership Agreement (Pool) - due 22 Nov, executed 15 Aug</li> <li>- WACSSO Insurance renewed (Public &amp; Products, Volunteer, Uniform Shop Stock) - 15 Sept (no action required)</li> <li>- Q1 (1/7-30/9) Super Contribution Payments (LATE PAYMENT INCURS ATO PENALTIES) - Due 28 Oct</li> </ul> <u>Coming Up</u> <ul style="list-style-type: none"> <li>- Q1 (July-Sept) PAYG Instalment Activity Statement – Due 25 Nov as using a tax Agent (otherwise would be 21 Oct 2024)</li> </ul>	No time allocated	Tamara Brestovac & Jacinta O’Shea	
10.	UEM Sunrise proposal for 36, 26 and 11 storey tower development at Bob Hawke College (BHC) Oval and impact on Development and Planning Controls near School Properties in WA: <ul style="list-style-type: none"> <li>- Consultation &amp; update</li> </ul>	8:10-8:15 (5 mins)	Fiona Plant	Subi Primary P&C Letter – UEM tower development proposal at BHC Oval  Perth Modern P&C Response to UEM tower development proposal at BCH Oval
11.	<b>Any Other Business</b>	8:15 -8:20 (5 mins)	Fiona Plant	

**Next Meeting:** Term 4, Week 9, Monday 2 December 2024, 7pm, School Library