



Subiaco Primary School
Parents and Citizens Association

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 1 Week 9 2024 General Meeting – Minutes

Monday 25 March 2024, 7-8.30 pm, School Library

Attendees: Fiona Plant, Tamara Brestovac, Jackie Trimby, Jacinta O’Shea, Melinda Harris, Veronica Wilshaw, Joanne Wilkie, Catie Parsons, Brian Middleton, Anne Finch, Chloe, Senior, Peter Schwarzbach, Hannah McKelvie, Jo Wilkie, Andrew Devitt,

Apologies: Katherine Vines, Catherine Skreiner, Kanchana Karunaratna, Steve Smart, Shan Cranberry, Sharon Lekawski, Rachel Feldhusen, Dawn Stuart, Hannah Mc Kelvie, Katie Minchin

Minutes: Jacinta O’Shea

1 Meeting Open

Apologies, quorum & Conflicts of Interest

- Apologies above.
- Quorum confirmed as more than 8 financial members (as required by the P&C Constitution s25.2).
- No conflicts disclosed.

Confirmation of Meeting Minutes

Minutes of Meeting were circulated prior to this meeting.

Motion: That the minutes of the Annual General Meeting on 5 March 2024 be taken as read and confirmed as a true and accurate record. **Carried**

2 Presidents’ update

- The President’s report was circulated prior to this meeting.
- Discussed 2024 P&C Funding Round:
 - Agreed to extend time for funding round submissions until 14 April (end of holidays) given it’s been a busy term.
 - Funding for kiln housing will be re-submitted this year as a solution has now been found. (\$10,000 was approved in 2023 funding round but not incurred due to difficulties finding a solution).
- Thanked Melinda Harris on behalf of the P&C for all her support of the P&C and contribution to the school

3 Principal’s update

- Melinda’s final report
- Harmony week – a festival of light and colour, spectacular kids knew a lot about their culture, cuisine and cultural heritage, the population of the school is made up of 48 nations and many more languages.
- New Customer Services Manager is Kim Cardillo, coming from Bayswater school
- Term 1 660 kids took part in swimming, water confidence has improved, its really hectic but its very worthwhile
- NAPLAN is done and dusted – with scant anxiety this time round, engagement is fabulous, results from last year are to be commended, we benchmarked well against schools of similar ilk.
- NQS external validation we met and above the standards, it was nice to be validated by others
- The P&C vibe is great. Potential for teachers to come and discuss the programmes that their running.
- Emma Thunder will be the next parent representative of the board

4 Treasurers Report

The Treasurer’s report was circulated prior to this meeting:



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- First face to face presentation, introductions made, \$31,000 with voluntary contributions, uniform shop is going well – there's lots of stock, lots of fundraising has been done
- Net cash +ve,

Motion: That the Treasurers report was received, reviewed, and approved. **Carried.**

5 Events update

The Event's report was circulated prior to this meeting:

- Colour run: final profit >\$2700, very successful, foam cannon was very successful – used many volunteers, special thanks Laura Battison, who added the sausage sizzle from year 6 at short notice
- Food stall: very successful
- Mother's Day afternoon tea is next – booked hangout on hay at \$45 Parents night – to postpone this to term 3, date to be secured – just to allow artworks to be completed and framed
- Father's Day breakfast – would appreciate fathering figure volunteers to run this event

Motion: That the Parents Night is deferred from Term 2 to Term 3, with recommended date to be confirmed. **Carried.**

Action: Incident reporting to be introduced to catch incidents at P&C events

6 CLP Update

The CLP report was circulated prior to this meeting:

- All bar one class has a CLP, an engaged group. The school briefing session recently held went well.
- New system trialled this year, on adding details from class lists – this has been a lot of work for the CLP Coordinator so will review to look at whether it's added value.

7 Pool Update

The Pool report was circulated prior to this meeting:

- Pool has closed this last Sunday. Ticket sales went well.
- Thanks to all the volunteers who helped with water testing and set up pool parties.
- Formal thanks to Bent Logic, whom to generously donated to the pool, the key tags were fabulous
- A meeting with Fiona and Peter with Subiaco City Council – potential to seek funding beyond the \$7,500 grant to subsidise pool operations. Ideas under consideration include the following but further ideas or input would be welcome:
 - Ideas to improve physical accessibility (e.g. pool hoist)
 - Ideas for further development for the broaden use of the pool and issue of affordability, particularly in the school community.
 - Point of sale – to provide better data on usage and/or assist management of lost passes etc.
 - Sponsorship of P&C events – currently considering 2024 Splash Party and / or 2025 Colour Run
- Marketing and potential to utilise City of Subiaco communications channels needs to be explored further, so that more people know of the availability of the pool. If the P&C is able to recruit a Communications volunteer, more could be done.

8 Playground's

- Pre-primary - costings back and significantly higher than we had expected for the pre-primary area.



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- Senior playground – need to review, same supplier of pre-primary equipment.

9 Other Business

- Nothing to report.

Meeting Closed: 19:45.

Next Meeting: Monday May 6, 2024, 7pm, School Library