



# Subiaco Primary School P&C

## 2019 Term 4 Meeting

### Minutes

7:00pm Monday, 11 November 2019

Subiaco Primary School Library

**Attendees:** Jodi Mansfield, Carolyn Press, Nicola Beighton, Kerry Warburton, Federica Battaglia, Narissa Perks, Caro Bell, Kendra Taylor

**Apologies:** Louis Martin, Lisa Barneveld, Phoebe Robinson, Kezia George

**Minutes:** Kerry Warburton

**Endorsed the minutes as complete and accurate:** To be undertaken at next meeting

1	Comments
2	<p><b>Confirm Minutes from Last Meeting</b></p> <p>Minutes of the last meeting were confirmed by Jodi Mansfield and seconded by Carolyn Press</p>
3	<p><b>Officebearers Updates</b></p> <p><b>President's Update – Jodi Mansfield</b>            PLICO, owned and run by a former Subiaco PS family, has enquired as to whether the school would be interested in offering battery power equipment to use in the home. It was quickly agreed that whilst a good idea, as a school community it would not be appropriate to support this business over any other.</p> <p>An update was provided on the grants currently under application through the Stronger Communities Program. The school has applied for \$10,000 towards reticulation replacements on the school oval, and another \$20,000 towards waterproof shade sails on the basketball court. We should have news of these grants by the end of the school year.</p> <p>The School Swim Team has 8 hooded swim towels that were not purchased by the 2019 team members. After discussion it was agreed that the P&amp;C would purchase the remaining towels from Elena Nesci and keep for the 2020 Team. Carolyn to speak to Alison to determine whether these need to go through the Uniform Shop or can go through the Front Desk.</p> <p>WACSSO have developed a new Constitution for P&amp;Cs that was reviewed at the last meeting. Jodi also highlighted the major differences between the current and new Constitution at the last meeting. The new WACSSO Constitution was ratified (carried by 6 people) and endorsed to be introduced in 2020.</p> <p><b>Principal's Update – Carolyn Press</b>            The Movie Night was a great success with over 500 attendees, as was the recent Chapathon.</p> <p>Since the screening of 'A Plastic Ocean', the students are now receiving paper wrapped frozen yoghurts instead of plastic wrapped icy poles.</p> <p>The new transportable has been successfully built in between the art room and the current Year 1 transportable. The school is currently costing the introduction of a verandah to this new classroom, as the DoE does not pay for this. The verandah must be supplied through Programmed (as the DoE approved supplier).</p>

The recent census estimates the school will not see the same large growth in student numbers as the previous year, projecting from current level of 723 to 742. The school will have the same number of classes, but the mix will need to be determined by Carolyn and her staff.

The School Board Nominations have seen 6 people nominate for the 3 parent representative positions available. The election process will commence this week.

National Recycling Week is this week, with the book exchange occurring Wednesday. It was mentioned that the school's continued focus on the importance of reading books is appreciated.

The school band and choir performed at the Remembrance Day Service in Subiaco.

Lastly, many were recognized for their contribution to the P&C over the years:

- Phoebe Robinson for many years as CLP Coordinator
- Louis Martin as Treasurer for the past 2 years
- Lisa Barneveld for her efforts coordinating the Uniform Shop for the past few years

Please See Carolyn's Principal's Report at the end of these minutes for more detail.

**Treasurer's Update – Louis Martin absent, Jodi Mansfield presented**

No specific update was given, with no substantial change to the 2019 accounts and budget.

Louis will not be continuing next year and so some advertisement will be needed for volunteers for the position.

**Vice President's Update – Nicola Beighton**

35 digital Entertainment Books and 6 books have been sold = \$574 to the school. Next year the book will go 100% digital and the 12-month duration will commence from the date of purchase, not go by the calendar year. Some communication will be provided for a promotion to buy as a Xmas Gift. It was agreed that this should go on Flexibuzz and/or the Newsletter in December. There will also be a multi-city option available.

Nicola also mentioned that she will follow up on locating all of the 2019 Disco decorations with Vanessa and Christian.

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**Committee Updates**

**Events and Fundraising – Federica Battaglia**

Please refer to the 2019 Event Report attached.

The recent Movie Night was again a success, raising \$6,269. This was helped by the Property Exchange paying for the cost of the screen (approximately \$2000) and paying and manning the popcorn stand on the night. A big thank you to Property Exchange, Hiddlestone Electrics and all the PP parent volunteers.

A long discussion and review was had of the different fundraising activities and their financial contribution. The Colour Run is by far the most profitable of the activities and is an inclusive activity that all the children enjoy. Several ideas for the Year 1 Fundraising event were discussed including a Quiz Night and an art auction. It was agreed that Carolyn would discuss the latter idea with Miss Elliot (our art teacher) and see whether she could support the creation of one piece of artwork for each class in the school. These would be auctioned at the Year 1 event, whatever that may end up being. This type of auction has raised a lot of money in previous years.

It was agreed by all present that the school continue to use the third party provider, School Fundraising, with the online registration. As per 2019, 3 options for donations would be made available in 2020 – i) child keeps the prize, ii) child donates the prize to chosen charity, iii) monetary donation is provided directly to the school. It was also agreed that an item would be placed in the Newsletter in Term 1 seeking interested Colour Run coordinators for 2020.

Voluntary Contributions were discussed, and Carolyn said she would ask Alison to contact surrounding schools to see what % of families contribute and how much is raised.

**Pool Committee – Narissa Perks**

The Royal SLS agreement is now signed. Pool Open Party is Friday 22 November.

A repair is required to the pool filter cable, needing to be waterproofed. A quote from Poolwerx is coming.

	<p>The Committee has decided to keep the 10-visit pass but has increased from \$35 to \$45. Season pass remains at \$160.</p> <p>A new system for pool party bookings, Calendly, has been introduced so people can see availability. It was reconfirmed that no party bookings will be allowed for Saturday mornings when the Farmers Market is on, as was agreed at the last meeting. Access and parking are the main difficulties whilst the market is open.</p> <p>Please see the Pool Committee Report attached for details</p> <p><b>Healthy Hub – Kristen Stewart</b> No update provided.</p> <p><b>Uniform Shop – Lisa Barneveld absent.</b> Kendra Taylor, our new 2020 Uniform Shop Coordinator was introduced to the committee. Kendra will commence an induction with Lisa Barneveld in Week 6 through to Week 9. We welcomed her and its great to have her on board.</p> <p>Kendra will provide a timetable of suggested times that she can meet with new families to Carolyn and Alison.</p> <p>The issue of the CLP Lists was discussed as this has been managed by Lisa but will not be part of the Uniform Shop Coordinator’s role in 2020. Carolyn and Jodi will meet with Kezia (new CLP Coordinator for 2020) to discuss the process of collecting new family information and continuing updates of contact details. Privacy concerns must be upheld.</p> <p><b>CLP Coordinator Update – Phoebe Robinson/Kezia George absent</b></p>
5	<p><b>Other Business</b></p>
	<p>The current Secretary, Kerry Warburton, noted that she will not be renominating for the position at the AGM next year.</p> <p>As all P&amp;C Executive and Committee roles will be spilled at the AGM in Term 1 2020, it was agreed that this will be communicated in the upcoming school newsletter, and that it will specify that the current Treasurer and Secretary will not be renominating.</p>

Jodi Mansfield closed meeting at approximately 9.05pm



## P&C TERM 4 GENERAL MEETING

Monday 11 November 2019

I would like to thank our staff and entire school community for their dedication, passion and commitment in continuing to make a difference for our children.

### STUDENT NUMBERS

We currently have 723 students enrolled, compared with 730 at the start of the year and 672 the same time last year. The current projected enrolment for 2020 is 742. Predicted numbers are likely to change as we have had a number of inquiries in the last 2 weeks and from past years' experience the school receives a number of enrolments at the end of the year and at the start of the following school year.

### SCHOOL BOARD

Our School Board provides strategic advice on the future of our school. I would like to sincerely thank and acknowledge Zoe Schaffert, Kerry Warburton, Angela Snowball, Sue Stepatschuk Greg Lynch, Melinda Harris and Ash Snedeker for their commitment and expertise in helping the school achieve the best outcomes for our students.

#### School Board Annual Public Meeting All Welcome

Our School Board guides the long term future of our school and provides strategic advice. The next School Board meeting on Thursday 28 November from 6.30pm to 8.00pm in the library, will be an open meeting and all parents are welcome to attend. Agenda items will include data analysis, and focus areas for 2020. If you would like to attend, email Zoe Schaffert, School Board Chair [paramount98@inet.net.au](mailto:paramount98@inet.net.au) by Tuesday 26 November.

### CLASS LIAISON PARENT MEETING

At the Term 4 CLP Meeting I asked our parents to reflect on *'How all the adults in our children's lives can help our children grow up and be able to cope with life's ups and downs.'* The CLPs brainstormed a comprehensive and practical list that was communicated to all parents in the newsletter.

### CURRICULUM

#### NAPLAN RESULTS

We are pleased to announce that against Like Schools (with similar Index of Community Socio-Educational Advantage) that our school is within the expected range in Numeracy, Reading, Writing, Spelling in Year 3 & 5. In Grammar & Punctuation Year 5 is within expected mean and Year 3 is above the expected mean. Overall our performance is strong in comparison with Like Schools.

#### HEALTH AND WELLBEING

We have a comprehensive teaching approach to health and wellbeing with a strong focus on

- Friendship – social skills, problem solving, communication, strategies to address teasing
- Self-regulation skills - managing emotions, self-awareness, ability to calm down
- Resilience- coping skills, problem solving, bounce back strategies

- Mindfulness – regular classroom practice to promote being in the present moment and be focused in a relaxed, easy way.

To support our teaching, we have introduced Bounceback! a positive education approach to wellbeing, resilience and social-emotional learning for PP-Year 6 children. We acknowledged RUOK day with a whole school Together its Ok! R U OK? song at the assembly and all classes engaged in learning activities.

#### STUDENT REPRESENTATIVE COUNCIL

On behalf of the SRC all Year 1-6 children were asked to respond to *"Is there anything we (the school) can do to help make you feel happy & safe in the playground."* The SRC collated the responses with Mrs Press and they were presented to the admin team for consideration. The SRC reported back at a whole school assembly what could be done as a result of the survey including; Year 1 & 2s playing together, ensuring the peer mediators are visible, having more games and activities on the buddy bench and having bench seating on the upper oval.

#### STAFF PROFESSIONAL DEVELOPMENT

At the School Development Day at the start of Term 4, all teaching staff attended professional learning in English, Maths and Technologies, completed year level collaborative planning and reviewed the 2019 NAPLAN data and priority areas.

#### REPORTING TO PARENTS

In line with reporting requirements for schools, the second Semester Summative Report will be emailed to parents on Tuesday 17 December.

#### CHAPLAIN UPDATE

Jamie our Chaplain works Tuesdays and Fridays. Her role as Chaplain is to support the whole school community and she is available to meet with students, parents and staff at various times throughout the day on a one to one basis. Some other activities Jamie is involved with this Term are:

- Pastoral Care program across the school
- Four sessions of the Bounce Back program in the Year 3 Classes covering Friendship units
- Completion of In Real Life Program with Year 5 girls
- Social Justice Group - Buddy bench lunch time activity coordination, Hamersley Aged Care (intergenerational activities), lunch time clubs, care bag organisation for children in foster care
- Buddies with PP's and Year 5's
- R U OK cards distribution and follow up & R U OK day activities

Another fabulous Chapathon was held in the Theatre Gardens. The Year 1-6 classes walked and danced their way around the gardens in almost perfect weather.

#### GROUNDS UPDATE

We now have a new transportable classroom and new chalkboards from our Year 6 leavers as a gift to the school.

#### UNIFORM UPDATE – GIRLS' SHORTS

A committee of parents representing the Board and P&C met to look at 5 possible options for a girl's short, and from the samples, 2 preferred options emerged. These options were presented to the Year 3,4 & 5 girls. The design features were explained and 3 girls modelled the 2 options. In total, 124 girls voted by ticking the option they preferred on an anonymous voting slip. The votes were as follows: Option 1 –31 votes 25%, Option 2 –92 votes 74%, No vote - 1 vote 1%

The Board ratified the option with the most votes to become the official girl's short. The current girl's bike shorts can be worn until the end of the school year. It will no longer be part of the student dress code from the start of 2020.

## EVENTS OF NOTE

### A PLASTIC OCEAN

An initiative of our Sustainability Committee, the screening of A Plastic Ocean was attended by over 100 parents and children. It has sparked lots of interest in how we can reduce plastic use. We have already stopped selling icy poles in plastic and found an iced yogurt paper wrapped alternative.

### DANCE CONCERT

The Year 4-6 dance concert will be on Wednesday 11 December at 2.15pm. There is a set costume for each class. The PP-Year 3 children wear free dress and their concert is on Friday 13 December at 2.15pm.

### MASSED CHOIR FESTIVAL 2019

I would like to congratulate our school choir for the amazing job they did at the Massed Choir Festival at the Perth Concert Hall. 70 of our students from Year 4-6 worked extremely hard over several months to prepare for this wonderful event. They sang alongside several other schools forming a massed choir of more than 450 students.

### NATIONAL RECYCLING WEEK 11-15 NOVEMBER

Let's Share Our Books Book Swap will be on again this Friday.

### TOY STORY MOVIE NIGHT A BIG SUCCESS

Over 500 tickets were sold. Thank you to PP CLPs Catherine, Ashley, Anna, Sonia, Alison and Fed for their incredible hard work in organising the event. It was a wonderful evening. Thanks also to The Property Exchange, Hiddlestone Electrics and Woolworths Subiaco for their generous donations.

### POOL OPENING

The Splash Dance Party marks the opening of the pool season on Friday 22 November from 3.30pm

### PUBLISHING OF 2020 CLASS LISTS

The class lists for 2020 will be displayed on Wednesday 18 December from 2.00pm. There is a need to acknowledge that the determination of classes, prior to confirmation of enrolments at the commencement of the school year, is not always reliable as student numbers may change. If enrolments change, then the class structure may change. Staffing may not be finalised until the end of January.

## THANK YOU

As this is the final report for 2019, I'd like to thank everyone on the P&C and in the wider community for the support they have shown myself, staff and students during the school year. I would like to thank members of the P&C Executive, for their exceptional work and support and all of our Class Liaison Parents for their tireless work as well as members of our School Board.

Thank you to Louis Martin, who is stepping down after holding the Treasurer role for the last 2 years.

Thank you to Jodi Mansfield and Fed Battaglia for coordinating the Pool Committee for several years.

Thank you is extended to Phoebe Robinson, who has been our Class Liaison Parent coordinator for many years. Phoebe has had a long association with the school, is always positive and has done an outstanding job in connecting all the CLPs, ensuring the network runs smoothly as well organising the termly CLP meetings. We wish Phoebe, Lucas, Oscar, Archie and Henry all the very best.

Thank you is also extended to Lisa Barneveld, our uniform shop coordinator and IT CLP coordinator. In the IT role, Lisa ensured the CLP and class distribution lists were up to date, that master lists were kept and streamlined the process so that new Kindy enrolments, new families and roll over from one year to another was done smoothly. As uniform shop coordinator, Lisa did an amazing job in selling and

stocking uniforms for well over 700 students, without a fuss. Lisa put in a number of new processes in place to improve the service, remodelled the uniform shop so that it was inviting, researched fabrics, and suppliers to ensure the school was receiving the best possible product and introduced a number of new and updated line items. Lisa always spoke of our motto Our Best, in her dedication to the role and for her it was so much more than running a uniform shop, it was about meeting new families, answering their questions and making them feel welcome at our school. We wish Lisa, Matthew and Aaron all the very best in the future.

Carolyn Press  
Principal  
11 November 2019



## Subiaco Primary School Parents and Citizens Association

### Events Committee Report Term 4, 2019

Author:	Federica Battaglia
Committee Members:	Federica Battaglia
Vision:	To provide events suitable for the whole school community – with an emphasis on fun & education – promoting a sense of belonging to benefit the school and children through the monies raised from these events.

#### Ongoing Activities

- ◆ The Big Night Out in Term 3 was held at The Village Bar. 87 tickets to the event were sold and made a profit of \$2375.00
- ◆ The Athletics Carnival Food Stall in Term 3 was a success and made a profit of \$2789.50
- ◆ The Movie Night on Saturday was a great night. 582 tickets were sold at the event. We were able to keep ticket prices at \$10 due to a \$2000 donation from The Property Exchange towards the screen cost. The screen cost was a lot higher this year as previously mentioned to the P&C and final cost was \$2610. The Property Exchange also paid for and volunteered on the Pop Corn stall with all profits to the school. Hiddlestone Electric provided an electrician and lighting for free. Woolworths donated 250 icy poles. Lollies and chocolates were donated by the Pre Primary parents. Profit from the movie night was \$6269.65
- ◆ Fundraising Profits for the Year for Events
 

Swimming Carnival Food Stall	\$2160.00
Colour Run	\$13062.69
School Disco	\$1761.40
Book Fair	\$3181.50 in Scholastic Credit
The Big Night Out	\$2375.00
Athletics Carnival Food Stall	\$2789.50
Movie Night	\$6269.65
<b>Total</b>	<b>\$32049.74</b>

#### Future Plans

- ◆ I have been contacted by School Fun Run about holding another colour run next year. I have said I would pass the information onto the rest of P&C to see if there is interest in doing another one.





## Pool Committee Report

### Term 4 2019

<b>Author</b>	Narissa Perks
<b>Committee Members</b>	Narissa Perks, Caro Bell, Alison Visser, Matt Murray, Catherine Halkon, Lindsay Dodd
<b>Vision</b>	To provide a school and community pool which meets safety and water quality standards as stipulated by the WA Department of Health. The Committee has engaged the services of RLSSWA to clean, maintain and test the pool and to provide lifeguards. The Committee markets the pool, generates income by selling memberships/passes, promotes party and event bookings, ensures all insurances are current and seeks funding support from external parties.
<b>Ongoing Activities</b>	
<ul style="list-style-type: none"> <li>• Two busy bees have been held to tidy the area in the last couple of months. Another busy bee will be held this Sunday morning to get the pool ready for the opening of the season.</li> <li>• Royal Life have been attending daily to get the water quality to a level OK for swimming. They have also given the pool a good clean.</li> <li>• Subiaco Council have attended to conduct their pool testing and we their OK to open for the season.</li> <li>• Royal Life Service Agreement has been signed.</li> <li>• Subiaco Council has granted \$5000 to the P&amp;C for the pool.</li> <li>• The After School Care group have paid \$1500 for use of the pool after school and during holidays throughout the season.</li> <li>• After consideration we are continuing to offer 10 visit passes at an increased rate of \$45.</li> <li>• Pool parties have been increased to \$110 per hour due to an increase in lifeguard costs</li> <li>• Royal Life are conducting their lifesaver training this Friday from 4-6pm if any members of the P&amp;C wish to attend.</li> <li>• Plans for the Splash Party going well. The pool committee will set up for the evening and man the sausage sizzle. Email to the Mayor has been sent inviting her to open the Splash Party.</li> <li>• School website has been updated for the pool and pool parties pages.</li> <li>• Calendly has been set up for party bookings.</li> <li>• Pool pass sales going well through uniform shop orders. Will also man a stall before &amp; after school next week selling passes.</li> <li>• Ongoing issue with the mains water topping up – recommend electrician attend and rewire this to prevent it happening again and avoid the pool having to be closed for an extended period during the season.</li> <li>• The Post have been contacted to do an article on the school pool promoting it.</li> <li>• Large crack in reticulation pipe repaired and water pressure to western part of the pool area restored. Reticulation sprinklers checked and replaced where necessary. Special acknowledgement to Matt Murray for doing this work.</li> <li>• Application made to Swimming Australia for a grant of up to \$7,500 in relation to their push to get people from culturally &amp; linguistically diverse communities engaged in swimming activities.</li> </ul>	

## Future Plans

- Will liaise with Royal Life regarding a possible grant application to Lotterywest to assist in upgrading the pool pumps
- Liaise with other insurance brokers to shop around for a cheaper insurance policy for next year.

## Other

- Brochures on water safety available in 8 different languages. Additional signage to go in pool regarding keeping an eye on your child in the pool.