

## Kapture Photography

School action: **CONSENT** required

Assessment Outcome: Low Risk

School photography service.



### Service Summary

|                 |   |
|-----------------|---|
| Version:        | Paid  |
| Tags            | School photography.   |
| URL:            | <a href="https://www.kapture.com.au/">https://www.kapture.com.au/</a> |
| Purpose of Use: | School photography service.   |

### Consent information and hosting

|                       |  |
|-----------------------|--|
| Data Hosting:         | Onshore (within Australia)   |
| Data Classification:  | <input type="checkbox"/> Non – personal identifying information<br><input checked="" type="checkbox"/> Personal identifying information<br><input checked="" type="checkbox"/> Sensitive Information   |
| Parent/carer consent: | <input type="checkbox"/> Data is stored offshore<br><input checked="" type="checkbox"/> The service provider requires parental consent before disclosure/use of the service with student information.<br><input checked="" type="checkbox"/> Students' images, videos, work are uploaded and published to the service.<br>Note: Ensure <i>Permission to publish students images and work for school purposes</i> has been obtained from parents before using this aspect of the service. |
| Age Restriction:      | None   |

## Actionable treatments

| Risk  | Treatment  |
|---|--|
| Account registration is required to access this service.  | <ul style="list-style-type: none"> <li>• Ensure only mandatory fields are completed when registering accounts.</li> <li>• Do not use organisational passwords when registering an account.</li> </ul>  |
| Downloading files from the internet presents a risk to the organisation's network as this increases potential exposure to malicious content or malware. | <ul style="list-style-type: none"> <li>• Prior to downloading any files, ensure devices have anti-virus protection installed</li> <li>• Where possible, organisational email communications should be sent using school/work email accounts rather than third party services.</li> </ul> |

## Consent information for parents/carers

|                               |  |  |                           |
|-------------------------------|--|--|---------------------------|
| <b>Name of Service:</b>       | Kapture Photography  | <b>Data Location:</b>  | Onshore(within Australia) |
| <b>Purpose:</b>               | School photography service.  |  |                           |
| <b>Information Disclosed:</b> | <ul style="list-style-type: none"> <li>• Student name</li> <li>• Class details</li> <li>• School name</li> </ul> | <ul style="list-style-type: none"> <li>• Student photos or videos</li> <li>• Student unique identifier number</li> </ul> |                           |
| <b>Website:</b>               | <a href="https://www.kapture.com.au/">https://www.kapture.com.au/</a>  |  |                           |
| <b>Terms of Use:</b>          | N/A  |  |                           |
| <b>Privacy Policy:</b>        | N/A  |  |                           |

**Date of Assessment: October 2019**