



Class Liaison Parent

2023- Review 2024

Collaboration Connection Community

CLP ROLE

At the start of each school year, each class asks for 1-2 CLPs.

The role of the Class Liaison Parent (CLP) is an important one to develop transparent and good communication and liaison between students, families, teachers and the school community. The CLP roles are to:

- Welcome new families and help them transition into our school.
- Organise social functions during the year to build friendship networks and community spirit eg. a class picnic for families or a morning tea for parents in the class or year level.
- Follow the Subiaco Primary School Communication Policy.
- Work closely with the classroom teacher and communicate for class purposes to parents through COMPASS – the school’s management system. This may include information about social functions, events and excursions requiring parent volunteers.
- Meet with the Principal and administrative team through the year to provide valuable feedback and input into the school’s strategic direction.
- Organise end of year gift for the class teacher according to the *Gifts, Benefits and Hospitality Policy and procedures*.

COMPASS is the official communication platform utilised at Subiaco Primary School. Other platforms utilised for communication amongst parents are not endorsed or moderated by the school.