



Term 1 Week 9 2025 General Meeting – Agenda

Monday 31 March 2025, 7pm, Subiaco Library

1.	<p>Meeting Open</p> <ul style="list-style-type: none"> - Welcome, Apologies, Confirm quorum, Conflict of interest. <p>Confirmation of Meeting Minutes</p> <ul style="list-style-type: none"> - Confirm previous meeting minutes (Term 1,Wk 5) <p>Motion:</p> <ul style="list-style-type: none"> - That the minutes of the Annual General Meeting on 4 March 2025 be taken as read and confirmed as a true and accurate record. 	7:00-7:05 (5 mins)	Jo Van Gorkum	Minutes of Meeting
2.	<p>Presidents Update</p> <ul style="list-style-type: none"> - The president’s report was circulated prior to this meeting. - Sponsorship proposals for 2025 such as additional upgrades to the playground and other ideas. <p>Motion:</p> <ul style="list-style-type: none"> - That the President & Events Committee is authorised to seek sponsorship for the Parent’s Night and Colour Run events under the same terms as the Parent’s Night in 2024 (event signage on school grounds for a period of 4 weeks plus acknowledgement in other P&C communications). - That the purpose of the sponsorship is to fund additional upgrades to the playgrounds, such as but not limited to, shade and seating solutions. 	7:05-7:15 (10 mins)	Jo Van Gorkum	<p>President’s Report</p> <p>Sponsorship Proposal – March 2024</p> <p>Sponsorship Request Letter – March 2025 DRAFT</p>
3.	<p>Principal’s report</p>	7:15-7:25 (10 mins)	Heather McNeil	Verbal report
4.	<p>Treasurers Report</p> <ul style="list-style-type: none"> - Update <p>Motion:</p> <ul style="list-style-type: none"> - That the Treasurers report was received, reviewed, and approved. 	7:25-7:35 (10 mins)	Jackie Trimby	Treasurer’s Report
5.	<p>Election of Vice President</p> <ul style="list-style-type: none"> - Election of Co-Vice President <p>Actions:</p> <ul style="list-style-type: none"> - Update bank account signatories ASAP (Treasurer / President) - Update additional Office Bearer details with Principal, Joanne Dumaresq (school website) (Secretary) - Update Office Bearer details with the ATO (President) 	7:35-7:40 (5 mins)	Jo Van Gorkum	
6.	<p>Events</p> <ul style="list-style-type: none"> - Past events: 	7:40 -7:50 (10 mins)	Veronica Wilshaw	Events Report



Term 1 Week 9 2025 General Meeting – Agenda
Monday 31 March 2025, 7pm, Subiaco Library

	<ul style="list-style-type: none"> o Family Welcome (to be reported on once expenses and revenue finalised) o State Election Sausage Sizzle & Bake Sale - Upcoming events: <ul style="list-style-type: none"> o Junior swimming carnival food stall o Federal Election Sausage Sizzle & Bake Sale - Revised approach to event volunteering <p>Motion:</p> <ul style="list-style-type: none"> - That volunteers for P&C fundraising events will be sought from all year groups (except for 2025 Junior Swimming Carnival food stall). - That if the Federal Election is called during term, the Democracy Sausage Sizzle / Cake Stall will proceed on that date, however if it is during the school holidays, the fundraising event will not go ahead, as seeking volunteers and donations out of school term will be too difficult. 			
7.	<p>CLP</p> <ul style="list-style-type: none"> - Update on CLP volunteers and comms. 	7:50 -7:55 (5 mins)	Catie Parsons	CLP Report
8.	<p>Pool</p> <ul style="list-style-type: none"> - Update on close of season and new pool committee members. - Update on cost allocation discussion. - Update on partnership with City of Subiaco (form submitted on 21 March). <p>Motion:</p> <ul style="list-style-type: none"> - That the Pool Committee (& President) be authorised to undertake partnership negotiations with the City of Subiaco. 	7:55 -8:05 (10 mins)	Lindsay Dodd	Pool Report
9.	<p>Uniform Shop</p> <p>Financial Motion:</p> <ul style="list-style-type: none"> - That the P&C approve a budget of up to \$750 for the purchase of a banner to advertise the location of the uniform shop. <p>Action:</p> <ul style="list-style-type: none"> - Jo Wilkie to proceed with ordering the sign for the uniform shop. 	8:05 -8:10 (5 mins)	Jo Wilkie & Shan Carberry	
10.	<p>Playgrounds</p> <ul style="list-style-type: none"> - Proposed Junior Playground boundary extension 	8:10 -8:15 (5 mins)	Chloe Senior	Verbal Update
11.	<p>Actions & Calendar Review</p> <p><u>Completed</u></p> <ul style="list-style-type: none"> - Handover between Office Bearers <p><u>In Progress</u></p>	8:15 -8:20 (5 mins)	Daisy Rowe & Natalia Esina	



Term 1 Week 9 2025 General Meeting – Agenda
Monday 31 March 2025, 7pm, Subiaco Library

	<ul style="list-style-type: none"> - Update bank signatories – Treasurer - Update Office Bearers with ATO – President - Update Office Bearers with Principal & JD (website) - Provide copy of 2024 Financial Statement to Secretary – Treasurer - Update P&C Details (incl 24 Financial Statement) with WACSSO – Secretary - Complete WACSSO & ATO NFP Handover Checklist – Secretary, President & Treasurer - Transfer P&C Debit Card to Treasurer and update direct debits – President & Treasurer <p><u>Coming Up</u></p> <ul style="list-style-type: none"> - Opening of Funding Round (details to follow at next GM) - 21 April - Q3 (Jan-Mar) PAYG Instalment Activity Statement to ATO - 28 April – Q3 (1/1-31/3) Super Contribution Payments due - 30 April - Update Office Bearers with Principal and WACSSO and lodge approved financial statements - Secretary - 6 May – Worker’s Compensation insurance – renewal due – Treasurer - 24 May – Pool insurance – renewal due – Pool Coordinator - 30 June -Complete Annual Information Statement, update Executive Committee details and upload 2024 Financial Statements with ACNC – Secretary 			
12.	Any Other Business	8:20 -8:25 (5 mins)	Jo Van Gorkum	

Next Meeting: Term 2 Week 5, Monday 26 May 2025, 7pm, School Library