

Term 1 Week 9 2025 General Meeting – Agenda Monday 31 March 2025, 7pm, Subiaco Library

1. Meeting Open . Welcome, Apologies, Confirm quorum, Conflict of interest. 7:00-7:05 Jo Van Gorkum 2. President's report was a read and confirmed as true and accurate record. 7:00-7:05 Daisy Rowe & Natalia Esina Minutes of Meeting 2. President's report was circulated prior to this meeting. 7:05-7:15 Jo Van Gorkum President's Report 3. President's report was circulated prior to this meeting big to the Planey's Night and Colour Run events under the same terms as the Parent's Night in 2024 (event signage on school grounds for a period of 4 weeks plus acknowledgement in other PAC communications). 7:15-7:25 Heather McNeil Verbal report 3. Principal's report 7:15-7:25 (10 mins) Heather McNeil Verbal report 4. Treasurers Report - Update Motion: - That the Treasurers report was received, reviewed, and approved. 7:35-7:36 (10 mins) Heather McNeil Verbal report 5. Election of Vice President - Election of Co-Vice President - Election of Co-Vice President - Election of Co-Vice President - Update additional Office Bearer details with Principal, Joanne Dumaresq (school website) (Secretary) - Update additional Office Bearer details with Principal, Joanne Dumaresq (school website) (Secretary) - Update additional Office Bearer details with Principal, Joanne Dumaresq (school website) (Secretary) - Update additional Office Bearer details with Principal, Joanne Dumaresq (school website) (Secretary) - Update additional Office Bearer details with P					
interest. Confirmation of Meeting Minutes Daisy Rowe & Natalia Esina Minutes of Meeting • Confirm previous meeting minutes (Term 1,Wk 5) Natalia Esina Minutes of Meeting • That the minutes of the Annual General Meeting on 4 March 2025 be taken as read and confirmed as a true and accurate record. 7:05-7:15 Jo Van Gorkum President's Report • The presidents update 7:05-7:15 Jo Van Gorkum President's Report Report • The president's report was circulated prior to this meeting. • Sponsorship proposals for 2025 such as additional upgrades to the playground and other ideas. Jo Van Gorkum President's Report • That the President & Events Committee is authorised to seek sponsorship for the Parent's Night and Colour Run events under the same terms as the Parent's Night and Colour Run event suder the same terms as the Parent's Night in 2024 (event signage on school grounds for a period of 4 weeks plus acknowledgement in other P&C communications). 7:15-7:25 (10 mins) Heather McNeil Verbal report 4. Treasurers Report . 1:25-7:35 (10 mins) Jackie Trimby Treasurer's Report • Update Motion: • That the Treasurers report was received, reviewed, and approved. 7:35-7:40 (10 mins) Jackie Trimby Treasurer's Report • Update bank account signatories ASAP (Treasurer / President) • Update bank account signatories ASAP (Treasurer / President) <th>1.</th> <th>Meeting Open</th> <th>7:00-7:05</th> <th>Jo Van Gorkum</th> <th></th>	1.	Meeting Open	7:00-7:05	Jo Van Gorkum	
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- Past events: (10 mins)	6.	Events	7:40 -7:50	Veronica Wilshaw	Events Report
		- Past events:	(10 mins)		



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	 Family Welcome (to be reported on once expenses and revenue finalised) State Election Sausage Sizzle & Bake Sale Upcoming events: Junior swimming carnival food stall Federal Election Sausage Sizzle & Bake Sale Revised approach to event volunteering Motion: That volunteers for P&C fundraising events will be sought from all year groups (except for 2025 Junior Swimming Carnival food stall). That if the Federal Election is called during term, the Democracy Sausage Sizzle / Cake Stall will proceed on that date, however if it is during the school holidays, the fundraising event will not go ahead, as seeking volunteers and donations out of school term will be too difficult. 			
7.	CLP	7:50 -7:55	Catie Parsons	CLP Report
	- Update on CLP volunteers and comms.	(5 mins)		
8.	Pool	7:55 -8:05	Lindsay Dodd	Pool Report
	 Update on close of season and new pool committee members. 	(10 mins)		
	- Update on cost allocation discussion.			
	 Update on partnership with City of Subiaco (form submitted on 21 March). 			
	Motion:			
	 That the Pool Committee (& President) be authorised to undertake partnership negotiations with the City of Subiaco. 			
9.	Uniform Shop	8:05 -8:10	Jo Wilkie & Shan	
	Financial Motion:	(5 mins)	Carberry	
	 That the P&C approve a budget of up to \$750 for the purchase of a banner to advertise the location of the uniform shop. 			
	Action:			
	 Jo Wilkie to proceed with ordering the sign for the uniform shop. 			
10.	Playgrounds	8:10 -8:15	Chloe Senior	Verbal Update
	 Proposed Junior Playground boundary extension 	(5 mins)		
11.	Actions & Calendar Review	8:15 -8:20	Daisy Rowe &	
	Completed	(5 mins)	Natalia Esina	
	- Handover between Office Bearers			
	In Progress			



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	-	Update bank signatories – Treasurer Update Office Bearers with ATO – President Update Office Bearers with Principal & JD (website) Provide copy of 2024 Financial Statement to Secretary – Treasurer Update P&C Details (incl 24 Financial Statement) with WACSSO – Secretary Complete WACSSO & ATO NFP Handover Checklist – Secretary, President & Treasurer Transfer P&C Debit Card to Treasurer and update direct debits – President & Treasurer			
	<u>Co</u>	oming Up			
	-	Opening of Funding Round (details to follow at next GM)			
	-	21 April - Q3 (Jan-Mar) PAYG Instalment Activity Statement to ATO			
	-	28 April – Q3 (1/1-31/3) Super Contribution Payments due			
	-	30 April - Update Office Bearers with Principal and WACSSO and lodge approved financial statements - Secretary			
	-	6 May – Worker's Compensation insurance – renewal due – Treasurer			
	-	24 May – Pool insurance – renewal due – Pool Coordinator			
	-	30 June -Complete Annual Information Statement, update Executive Committee details and upload 2024 Financial Statements with ACNC – Secretary			
12.	An	ny Other Business	8:20 -8:25	Jo Van Gorkum	
			(5 mins)		

Next Meeting: Term 2 Week 5, Monday 26 May 2025, 7pm, School Library