Subiaco Primary School
Parents and Citizens Association
ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

2026 General Meeting
Term 4 Week 5 2026 – Agenda
Monday 9 November 2026, 7pm, School Library

	Agenda Item	Time	Representative	Relevant Attachment
1.	**Meeting Open** - Welcome, Apologies, Confirm quorum (8), Conflicts of interest. **Confirmation of Meeting Minutes** - Confirm previous meeting minutes (GM Term 3, Wk 9) **Motion:** - That the minutes of the General Meeting on 14 Sep 2026 (Term 3, Wk 9) be taken as read and confirmed as a true and accurate record.	7:00-7:05 (5 mins)	Jo van Gorkum	Minutes – GM Term 3, Wk 9
2.	**President's Update** • Proposal to engage a casual Shop Assistant (average 3 hours per week) and casual assistants for peak periods. • Review of the Uniform Shop Coordinator's remuneration. • HR advice sought on direct employment versus outsourcing; final advice pending. **Motion:** • That the P&C approves the draft position descriptions for the Uniform Shop: Uniform Shop Manager, Casual Shop Assistant and ad-hoc Casual Shop Assistant **Financial motions:** • That the P&C approves the recruitment of a Casual Shop Assistant at a pay rate of $34,76/hr (award minimum, adult casual, Retail Employee Level 1). • That the P&C approves the recruitment of two ad-hoc Casual Shop Assistants, to be paid the age dependent Junior casual rate for Retail Employee Level 1). For the upcoming peak period in December/January, the total salary cost is estimated to be up to $650 (two 17-yr olds, total of 30 hours).	7:05-7:15 (10 min)	Jo van Gorkum	President's report

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3.	**Uniform Shop Report** **(to go with the President's update)** • Uniform prices for 2027 • Volunteer for 2027 • Progress of the new Factions – clarity needed **NOTE: An Executive Committee meeting will be held immediately after the GM to discuss and vote on the Uniform Shop Coordinator's pay review.**		Shan Carberry Jo van Gorkum	Report
4.	**Principal's Update**	7:15-7:25 (10 min)	Heather McNeil	
5.	**BYOD Discussion** **(Subject to the availability of a school update)**	7:25-7:35 (10 min)	Heather McNeil	
6.	**Treasurer's Report** • Funding requests • Voluntary contributions • Cost of payment methods • Term deposit **Financial Motions:** • $500 for the acquisition and installation of a pull-down blind or other appropriate window treatment for the Uniform Shop to reduce heat and provide visual security of items when closed. • Opportunity Fund – Confirmation that the full $4,000 committed in the budget can be passed onto the school. (The original motion approved an initial $3,000; this motion confirms the balance of $1,000.) • UF Shop budget – increase 2026 Salary budget by $3,500 to accommodate Uniform Shop Manager, Part Time assistant and casual juniors. **Motion:** • That the Treasurer's report was received, reviewed, and approved.	7:35 -7:45 (10 min)	Jackie Trimby	Treasurer's Report
7.	**Pool Coordinator's Report** • Offseason pool clean-up completed; marketing materials prepared • Party bookings are now available	7:45-7:55 (10 min)	Lindsay Dodd	Report

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	• Season opens on 20 November with a Splash Party and runs until March 2027			
8.	**Strategic Projects Committee Report** • P&C Funding Priorities & Ideas Survey to close on 12 Nov (with a possible extension for a week) • Pre Primary Monkey Bars – Project Update	-	Tamara Brestovac	Report Survey (sent to families via Compass)
9.	**Events** • Parent's night financials available	7:55-8:00 (5 min)	Jo van Gorkum	
10.	**Actions & Calendar Review** • The next GM is scheduled for 7 Dec	-	Natalia Esina	2026 P&C Calendar