



**Subiaco Primary School
Parents and Citizens Association**

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 3 Week 5 2026 General Meeting – Minutes Monday 17 August 2026, 7-8.30 pm, Online (via Teams)

Attendees: Jo van Gorkum, Jackie Trimby, Laura Battison, Natalia Esina, Christina Dismuke, Christopher Malins, Charlene Yates-Bishop, Geoff Lansell, Anne Finch, Eleanor O'Brien, Veronica Wilshaw, Karl Sullivan

Guest speaker: Alessio Visintin

Apologies: Heather McNeil, Lindsay Dodd, Genelle Cox, Katie Minchin, Tamara Brestovac, Cat Skreiner, Victoria Hewitson, Munkhzaya Dagvadorj, Sirisha Illa, Rachel Feldhusen, Shan Carberry, Cecelia Saunders, Sarah Senth, Sam Faulkner, Phil Grida, Chloe Senior, Rex Vines, Andrew Devitt, Catie Parsons, Cat Skreiner, Anne Finch, Elizabeth Samson, Alice Potter, Alma Alsayed, Amanda Ireland, Louisa Frew, Emily O'Mahony, Jane Armanasco, Patrick Merrithew, Jacinta O'Shea, Mohit Sharma, Constanza Araya, Raed Al Khayrat, Jessica Wallwork, Tom Russell

Minutes: Natalia Esina

1 Meeting Open: 7:05 PM

Apologies, quorum & Conflicts of Interest

- Apologies above.
- Quorum confirmed as more than 8 financial members (as required by the P&C Constitution s25.2).
- No conflicts disclosed.

Confirmation of Meeting Minutes

Minutes of Meeting were circulated prior to this meeting.

Motion: That the minutes of the General Meeting on 15 June 2026 be taken as read and confirmed as a true and accurate record. **Carried**

2 Principal's update

Heather was not available tonight.

3 President and Vice-President's update

The President's Report has been circulated prior to the meeting. For full details, please refer to the report.

Advocacy with the State Government & Local Government (JvG)

- No substantive response has been received to the P&C's previous advocacy correspondence, apart from a radio interview.
- A follow-up letter and potentially a Freedom of Information request will be considered.



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cont. (Laura)

- No further news or proposals have been received regarding the proposed redevelopment of the neighbouring council site.
- Article in *The Post* mentioning the *Woman's Shed* using undercroft area of the old council building (example of a derelict building being used)
- The *Subiaco Arts Centre* lease is approaching renewal, presenting a potential opportunity for the school/P&C to seek access to the facility, grounds or car park.
- Options discussed included:
 - approaching the City of Subiaco directly regarding the lease;
 - working with the existing arts community (*Geoff*)
- The School Board was not yet aware of the opportunity (*Christina*).

WACSSO Conference

- The 2026 conference is sold out.
- *Laura* will investigate whether a last-minute ticket or waiting-list place is available.
- *Anne* will check whether *Cancer Council* has any spare tickets available.
- The P&C agreed that attendance should be considered as an annual activity, with tickets secured earlier for future conferences.
- The conference agenda was checked; BYOD was not listed as an agenda item for 2026.

BYOD

- The school is holding an information session regarding the current BYOD arrangements, with principals from Bob Hawke as speakers. P&C members are interested whether questions and discussion during the school information session will be available (*to follow up with Heather*).
- *Christopher* raised a question re school BYOD policy review progress. *Christina*: The School Board has not been involved in a formal review of the BYOD policy.
- Members discussed establishing a BYOD subcommittee and preparing appropriate Terms of Reference.
- Members discussed experiences at other schools using school-provided devices rather than BYOD (*Rosalie*, *Swinbourne*, etc.).
- *Karl*: another petition, nation-wide, 25,000 signatures

Community Initiatives Budget

- At the time, the P&C have approved and/or paid a total of \$40,150 request for funding from our \$50,000 budget for 2026.
- The P&C has received requested details for several ideas discussed at previous meetings as well as a few new requests. The requests are summarized in the President's Report, including the advice of the P&C's Executive Committee. It is noted that ultimately, the P&C members decide if requested funding is awarded.



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- The P&C considered a proposal from parents to subsidise Term 4 swimming sessions at HPC Stadium for experienced swimmers. The cost for families would be ~\$70 for 14 lessons before school. The P&C would contribute up to \$2,000, depending on the exact number of participating students.
- Swimming lessons for beginners (Lvl 6 and below) at school were also considered, but this needs to be discussed with Lindsay.
- *Jackie*: we approved \$3,000 at AGM for T4 Swim Squad, so we don't have a financial motion
- *STEAM classroom requests*.
 - The following items were considered: Kiva planks (\$345, already purchased by the teacher); 2 sewing machines (\$800); Chomp saws (\$786); another set of robots and a colour printer.
 - The P&C members noted that when the STEAM program was announced by the school, it was assumed that the program would have an adequate budget.
- The P&C members approved reimbursement of Keva planks and purchase of 2 sewing machines as they have a potential to be used broader than STEAM.
- The P&C had already approved a funding request for robots earlier this year and is unsure if the teacher has been made aware or that this request is in addition to the previous request.
- As discussed at previous P&C meetings it was noted essential operational equipment – including printers, toner, and standard curriculum materials should be fully funded by the school's operational budget.
- The P&C noted that the school has already purchased the chomp saws and will not approve reimbursement at this time pending greater clarity regarding the future of the STEAM and/or Art program. A reference was made to a \$10,000 funding provided by the P&C in 2024 for the kiln housing & set-up, installation that is sitting unused in storage.
- *Early Childhood requests*. The P&C noted that substantial funding had already been provided to PPs during 2026, including playground equipment (pending installation), books, musical instruments.
- P&C members approved partial reimbursement of magnetic tiles (to Kindy only)

Financial motions:

- That the P&C approves the purchase of a 2nd admission ticket to the annual WACSSO conference at a total cost of \$250. **Carried**

Financial motions / Community Initiatives Budget:

- That the P&C provisionally approves the funding of before school swimming lessons at HPC stadium at a cost of up to \$2,000. The exact amount depends on the number of participating students who will be charged ~70 for 14 lessons in term 4, provided discussion with pool committee. **Carried**
- That the P&C approves the funding of Chomps Saws for STEAM classroom at a total of \$768. **Declined**
- That the P&C approves the funding of 600 Keva Planks building blocks for STEAM at a total cost of \$345. **Carried**
- That the P&C approves the funding of 2 sewing machines for STEAM at a total cost of \$800. **Carried**
- That the P&C approves the funding of 120 tubs to organise the home readers in the Y2 classrooms at a total cost of \$1074. **Carried**
- That the P&C approves the funding of Early Childhood Open-Ended Play Resources (i.e. road building resources) at a total cost of \$1,565.50. **Carried partially for a total cost of \$438 (for Kindy)**
- That the P&C approves the funding of second-hand Lego bricks for PP, at a total cost of \$360. **Carried**



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- That the P&C approves the funding of colour printer for STEAM, at a total cost of \$650. **Declined**
- That the P&C approves the funding of electric pencil sharpeners for PP, at a total cost of \$1,076. **Carried**
- That the P&C approves the funding of Dash Robots for STEAM, at a total cost of \$1,624. **Declined**
- That the P&C approves a \$1,500 increment of the 2026 Community Initiatives Budget. **N/A**

4 Treasurer's Report

The Treasurer's Report has been circulated prior to the meeting. For full details, please refer to the report.

- There had been delays receiving funds from the Mother's Day event due to payment-processing issues.
- Compass ticket-sale funds were still outstanding.
- *Veronica* confirmed that approximately \$3,600 had been processed and would be transferred.
- A review of payment platforms, including Square, Shopify and Compass Tickets, is continuing.
- The application for the Bank Australia high-interest account remains outstanding. *The President* will follow up.
- An alternative fixed-term deposit with the existing bank may be considered if the Bank Australia application does not progress; this would require a further member decision.
- *The Treasurer* has incorporated approved funding commitments into the financial reporting to improve tracking.
- ACNC compliance and charity-size requirements have been addressed.
- Insurance and ATO compliance matters are progressing.

Motion:

- That the Treasurers report was received, reviewed, and approved. **Carried**

5 Pool Coordinator's Report

The Pool Coordinator's Report has been circulated prior to the meeting. For full details, please refer to the report.

(Presented by Charlie in Lindsay's absence.)

City of Subiaco Partnership

- The Community Partnership evaluation and acquittal report was submitted ahead of the deadline.
- The City of Subiaco has endorsed the partnership for the coming year.
- The P&C will seek to improve promotion and communication of the pool in the next season.

Pool Opening Hours

Motion:

Motion that Pool house being amended to open at 15:15 on school days. **Carried**

Pool Heating Pre-Feasibility Study



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Alessio Visintin (APV Infrastructure Advisory Pty Ltd) presented a pre-feasibility assessment of options for extending the pool season and potentially providing year-round heating. Please refer to Alessio's report for full details.

Key findings included:

- Pool volume is approximately 200,000 litres.
- Options considered included solar thermal, electric heat pumps, and solar PV.
- Solar thermal has relatively low operating costs but is dependent on sunlight.
- Heat pumps provide greater flexibility and can support winter operation but require greater capital investment and electrical capacity.
- The existing electrical infrastructure may require significant upgrading.
- A Department of Education electrical audit is available at no cost.
- Solar PV may provide an opportunity to offset electricity consumption and support sustainability
- Members discussed potential funding through government grants, Council, community organisations and private sponsors.

Motions:

- That the P&C endorses this pre-feasibility study direction and two main operating scenarios, extended season versus year-round. **Carried**
- That the feasibility brief for Programmed is defined from the study and be part of a quotation to be requested from Programmed. The likely first stage of a Programmed-led feasibility study is a power audit. It's noted that a quotation request does not incur costs and it does not commit the school or the P&C to proceed. **Carried**
- That in the meantime, market benchmarking continues in parallel to Programmed activities.
- That all of the findings will be consolidated into an options report, including lifecycle cost analysis, for a P&C decision. **Carried**

6 Strategic Projects Committee

For full information, please refer to the detailed report submitted by the Coordinator.

- Works on the Pre-Primary playground redevelopment are scheduled to commence during the September school holidays.
- Minor design amendments and a small cost increase remain within the approved budget.

7 Update on Events

- 28 August, Athletics Carnival food stall. Year 6 students will assist; parent volunteers and food donations required.
- 11 September, Father's Day Breakfast. Michael Rowe intends to coordinate the event again.
- 17 October, Parents' Night. Venue confirmed; save-the-date communication issued; sponsorship arrangements progressing.



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8 The Uniform Shop

- Stock levels are well maintained and the annual stocktake has been completed.
- Feedback regarding backpack design has been noted for future planning.
- New office chairs (purchase funded by P&C) have been installed.
- *Shan* has confirmed that she is willing to continue managing the Uniform Shop in 2027.
- Additional assistance is required, particularly for late December and January. Paid assistant position is considered.
- P&C members supported exploring paid assistance and succession planning to reduce reliance on a single volunteer/manager. **For the next meeting(s)**

9 Actions and Calendar Review:

Next meeting date:

- *14 September* (T3 Wk9).

Upcoming

City of Subiaco Partnership Agreement (School Pool Grant) Acquittal Report - **Submitted**

Meeting Closed: 9:03 PM

Next Meeting: Term 3, Week 9, Monday 14 September 2026, 7pm, School Library