



**Subiaco Primary School
Parents and Citizens Association**

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 2 Week 9 2026 Annual General Meeting – Minutes Monday 15 June 2026, 7-8.30 pm, Subiaco Primary School Library

Attendees: Jo van Gorkum, Heather McNeil, Jackie Trimby, Laura Battison, Natalia Esina, Christina Dismuke, Christopher Malins, Lindsay Dodd, Charlene Yates-Bishop, Tamara Brestovac, Karl Sullivan, Genelle Cox, Geoff Lansell, Parent Representative

Apologies: Cat Skreiner, Victoria Hewitson, Katie Minchin, Munkhzaya Dagvadorj, Sirisha Illa, Veronica Wilshaw, Rachel Feldhusen, Shan Carberry, Cecelia Saunders, Sarah Senth, Sam Faulkner, Phil Grida, Chloe Senior, Rex Vines, Andrew Devitt, Catie Parsons, Cat Skreiner, Anne Finch, Eleanor O'Brien, Elizabeth Samson, Alice Potter, Alma Alsayed, Amanda Ireland, Louisa Frew, Emily O'Mahony, Jane Armanasco, Patrick Merrithew, Jacinta O'Shea, Mohit Sharma, Constanza Araya, Raed Al Khayrat, Jessica Wallwork, Tom Russell

Minutes: Natalia Esina

1 Meeting Open: 7:03 PM

Apologies, quorum & Conflicts of Interest

- Apologies above.
- Quorum confirmed as more than 8 financial members (as required by the P&C Constitution s25.2).
- No conflicts disclosed.

Confirmation of Meeting Minutes

Minutes of Meeting were circulated prior to this meeting.

Motion: That the minutes of the General Meeting on 18 May 2026 be taken as read and confirmed as a true and accurate record. **Carried**

2 Principal's update

Please refer to the bulletin circulated via Compass and the Principal's report

Ruper St Pocket Park

- All Y5 participated in sustainability workshops with the City of Subiaco. Was covered by social media.
- Y3 students worked with artist Jenny Dawson to create clay artworks inspired by native plants and natural materials. The tiles children made will be installed in the park, and students will attend the official opening. Area near post office post exhibits similar artwork led by J Dawson with Subi students (~ 1997)

Centre for Excellence in Explicit Teaching and Literacy

- The school is completing its participation in the program, and will attend graduation event on 19 June 2026.
- Achievements include UFLI introduction, shared literacy language across all year levels, etc.

AERO

- The school has joined the Australian Education Research Organisation (AERO) research program.
- Student data will contribute to literacy research.



**Subiaco Primary School
Parents and Citizens Association**

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 2 Week 9 2026 Annual General Meeting – Minutes Monday 15 June 2026, 7-8.30 pm, Subiaco Primary School Library

- Future evaluation will include analysis of NAPLAN results.

3 President and Vice-President's update

The President's Report has been circulated prior to the meeting. For full details, please refer to the report.

Advocacy with the State Government & Local Government (Laura)

- On Friday 29 May, the P&C sent a letter to State Government regarding our concerns that the development of primary school infrastructure is not keeping up with the pace of urban development. Copies were also sent to various media outlets.
- It attracted media attention, including ABC radio
- We haven't had a response to the letter yet; TBC.
- Principal was informed by representatives of the Department of Housing and Planning that two bespoke options are currently being prepared by the State Government. However, no concept plans have been presented yet
- On Tuesday 2 June, the P&C met Deputy Mayor Powell and Councillors Jones, Burns, Pine, Johnston, O'Connor and Pine. While viewing the LP1 area from the vacated Council Building, we presented our concerns and requested the lease for LP1 to be extended/renewed while the City develops their plans for the Civic Building Redevelopment, allowing the Department of Education more time to develop their expansion plans for the school.
- Most of the Councillors are not keen on the idea of LP1 land to be taken away from school. The P&C will advocate for lease extend for 5 years. TBC
- *Geoff* asked about the DoE position. Principal stated that architects weren't counting on that area looking for long-term plans for school.
- No plans for PP area.
- The P&C continues to advocate for both short-term accommodation solutions and long-term infrastructure planning to accommodate projected enrolment growth.

4 Treasurer's Report

The Treasurer's Report has been circulated prior to the meeting. For full details, please refer to the report.

- 2026 Voluntary Contributions: \$60,277 received to date (\$59,755 relating to 2026). Overall contribution rate is 61%, down 6% from 2025. Reminder notices will be issued by the school to encourage further payments.
- We're hopeful the contributions will return to the historical levels.
- Treasurer is to review current payment platforms (Shopify, Square, EFTPOS, Compass Tix etc.) to identify opportunities to reduce transaction fees, simplify administration, and improve reconciliation processes.
- Jackie plans to step away from Treasurer's role, and is hoping to strip away from legacy issues with our accounts before handover.
- Revenue from the Mother's Day event is not yet reflected in the financial report.

Motion:

- That the Treasurers report was received, reviewed, and approved. **Carried**



Subiaco Primary School
Parents and Citizens Association

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 2 Week 9 2026 Annual General Meeting – Minutes

Monday 15 June 2026, 7-8.30 pm, Subiaco Primary School Library

5 Pool Coordinator's Report

The Pool Coordinator's Report has been circulated prior to the meeting. For full details, please refer to the report.

Documentation

- We have received the 2026-27 Draft Partnership from the City of Subiaco. The terms of the Partnership are virtually identical to the 2025-26. The draft includes minor amendments to simplify compliance requirements and explore swimming lesson opportunities for CALD and newly arrived families.
- Acquittal of the 2025-26 partnership is being prepared and due 60 days after the EOFY.
- The Deed of Licence with Dept of Education has a term for two years so does not require an updated agreement until 2027.
- Pool Operating Agreement with RLSSWA. Updated operating agreement has been drafted by Royals and there is a meeting later this month to discuss. No material changes expected.

Discussion of pool Opening hours and season duration for upcoming 2026-27 season

- The P&C discussed and agreed to harmonize the opening hours for weekends and holidays. From this season the pool will be open from 2 pm to 6.30pm, eliminating the quiet hour during the hottest time of the day. This change will reduce lifeguard costs, which would allow for not rising pool membership fees.
- It was suggested to change the opening time during school days to 3.15 instead of 3.30 pm. Pool committee to investigate possibilities and costs with RLSSWA.
- Pool committee will also investigate opportunities to extend the season, including external sponsorships to finance additional costs.
- *President JvG:* As part of Community Initiative Fund submissions, we received several suggestions for installing heating. An indicative quote for a passive solar heating system at a cost of ~30k was received. This would require the installation of 4 passive heating mats on the roof on the undercover area and pumps. One of the parents, a structural engineer, volunteered to investigate further and produce a feasibility study of various options, required site works and costs.
- *Principal* informed the P&C that construction works in collaboration with TheirCare in the Undercover Area won't commence before summer 2028 as the school cannot afford this at the moment.

Motion:

- That Pool hours be amended to an opening time of 2:00pm in the summer holidays and all weekends, and a closing time of 6:30pm on all Friday and Saturdays. **Carried**
The P&C approves the start of a preliminary feasibility study for a heating system for the pool. **Carried**

6 Strategic Projects Committee

For full information, please refer to the detailed report submitted by the Coordinator.

- Programmed will be visiting our school next Friday. Re improvements to the Pre-Primary outdoor learning area, including monkey bars and movable play equipment such as a mud kitchen, wobbly bridge etc.
- *Principal:* Once TheirCare moves out of the building along Hamersley, the building can be repurposed. It is school's property, and the building is historical, so no construction plans for that area.



Subiaco Primary School
Parents and Citizens Association

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 2 Week 9 2026 Annual General Meeting – Minutes

Monday 15 June 2026, 7-8.30 pm, Subiaco Primary School Library

Motion:

- That the P&C approves funding of playground equipment for pre-primary at a cost of up to \$8,000 excl. GST.
Carried

7 Community Initiatives Fund

- Kindy teachers requested three large sets of Big Waffle Blocks which the students can use to build 3D structures.
- Request to replace unreliable electric oven in the school kitchen.
- A copy of the STEAM 2026 budget was submitted as part of funding request of a total of ~\$11,000 of mostly operational costs, i.e. projects consumables. Members requested further information and a more detailed breakdown before consideration of some items.
- *Principal* points that STEAM class is popular among students, and things that are asked for will be used for years to come.
- Keen2STEAM (an interschool competition) funding needs clarification as a few P&C members pointed that in the past parents paid for such events via Compass.
- Scitech Challenge Day, Keen2STEAM, STEAM project consumables – to follow up with the teacher and ask for clarification.
- Requests for the tubs from Y2 teachers is postponed for the next meeting, as the P&C received requested further details for funding request too late (i.e. any financial motion requires 7 days notice as per our constitution).

Financial motions under Community Initiatives Budget. The P&C approves:

- Funding of 3 Sets of Big Waffle Blocks for Kindy at a cost of up to \$1,400. **Carried**
- Funding of a new electric oven with stovetop for the school kitchen at a cost of up to \$1,500 (incl. installation). **Carried**
- Funding of the Keen2STEAM day at a total cost of \$700.61. **To be investigated, for the next meeting**
- Funding of a Scitech Challenge Day of \$700.61. **To be investigated, for the next meeting**
- Funding of the replacement of retired/faulty robots at a total cost of \$2,000. **Carried**

8 The Uniform Shop

Financial Motion:

That the P&C approves the purchase of two new chairs for use in the uniform shop at a cost of up to \$300.
Carried

9 Actions and Calendar Review:

Next meeting date:

- 17 August (T3 Wk5).

Upcoming

- WACSSO Affiliation Fees - by June 30 - *Treasurer*
- Uniform Shop Stock Insurance - by June 30 - *Treasurer*
- Worker's Compensation Insurance - by June 30 - *Treasurer*



Subiaco Primary School
Parents and Citizens Association

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 2 Week 9 2026 Annual General Meeting – Minutes

Monday 15 June 2026, 7-8.30 pm, Subiaco Primary School Library

- Upcoming: Pool Operating Agreement with RLSSWA – Renewal Due by 30 June – *Pool Coordinator*
- Update Authorised Users with ACNC and lodge annual report - by June 30 – *Secretary*

10 Any Other Business

BYOD Discussion

(The open letter from Y3 parents was discussed on 18 May. Copy of Change.org petition started by parents was circulated prior to the meeting.)

- Compass communication and email was sent by *the Principal* to all families on the Friday prior to the Monday meeting regarding the BYOD program
- BYOD Policy is being updated right now (see also the Principal's report, p3-4) by one of the Deputy Principals. It's never been compulsory. Parent concerns primarily relate to device use outside school hours, screen time management and the impact of devices in the home environment. There are several challenges for the school, including absence of storage and ongoing costs related to devices maintenance.
- *Karl* asked about how *WaitMate* initiative aligns with 1:1 iPad program. *WaitMate* is about restricting mobile devices (phones) usage.
- Staff has training about using digital technologies in every area.
- *Chris* asked about usage time. Time spent on iPads varies from class to class. Overall, screentime at school is not lengthy. Students preparing for NAPLAN spend more time on iPads.
- *The Principal* stated that some staff are feeling that their professional judgement is not being trusted by some parents, particularly in relation to questions about how many hours each child is using an iPad in each classroom each day. The Principal clarified that iPads are used as one tool within a balanced learning program. Decisions about curriculum delivery, including when and how technology is used to support teaching and learning, are operational matters and remain the responsibility of the teaching staff and *the Principal*.
- *President JvG* underlines that this is not about parents not trusting teachers, it is about the necessity, benefits and costs of BYOD, options for different models and need for a review of the BYOD policy and incorporating the latest scientific insights.
- After hours usage should not be encouraged, but it is up to parents. School provides training session for parents but they do not attract many people. Also, not many children actually leave iPads at school.
- *Vice-President LB* suggested inviting representatives from other schools. Several parents expressed concerns that devices taken home can contribute to family conflict regarding screen time and access.
- *President JvG* asks for clarification of any choice made by school stated in the revised BYOD policy.
- *Principal* explains differences between charges and voluntary contributions and suggests P&C Voluntary contributions could be used for financing iPads. HM states that the school does not have the means to fund a 1:1 program, nor the capability in terms of staff for the required IT-support.
- *President JvG* states that if an iPad is considered a crucial learning tool by the Department and Education and the school, public/government funding should be the primary source before the costs are passed on to individual parents and/or the P&C. *JvG* also points at that shifting the cost entirely to the P&C would consume the majority of the P&C's fundraising efforts, leaving little room for other things.
- The school will continue gathering information from other schools regarding alternative device management models and funding arrangements.
- Principal cannot commit to a timeline for the policy review.
- *President JvG*: Healthy Hub Committee (currently dormant) was tasked with healthy behaviours, including healthy device usage. If any P&C members want, they may take up this issue through a BYOD subcommittee. *Christopher* and *Karl* agreed to lead this initiative.
- TBC at the next meeting(s).



**Subiaco Primary School
Parents and Citizens Association**

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

**Term 2 Week 9 2026 Annual General Meeting – Minutes
Monday 15 June 2026, 7-8.30 pm, Subiaco Primary School Library**

Meeting Closed: 8:31 PM

Next Meeting: Term 3, Week 5, Monday 17 August 2026, 7pm, School Library