



Subiaco Primary School
Parents and Citizens Association

ABN 75 015 848 751
271 Bagot Road SUBIACO WA 6008
www.subiacops.wa.edu.au

Term 1 Week 9 2026 Annual General Meeting – Minutes

Monday 30 March 2026, 7-8.30 pm, Subiaco Primary School Library

Attendees:

Jo van Gorkum, Heather McNeil, Natalia Esina, Laura Battison, Christina Dismuke, Genelle Cox, Geoff Lansell, Charlene Yates-Bishop, Jackie Trimby, Katie Minchin, Munkhzaya Dagvadorj, Sirisha Illa.

Apologies:

Lindsay Dodd, Tamara Brestovac, Veronica Wilshaw, Rachel Feldhusen, Shan Carberry, Karl Sullivan, Cecelia Saunders, Sarah Senthil, Sam Faulkner, Phil Grida, Chloe Senior, Rex Vines, Andrew Devitt, Catie Parsons, Cat Skreiner, Anne Finch, Eleanor O'Brien, Elizabeth Samson, Alice Potter, Alma Alsayed, Amanda Ireland, Louisa Frew, Emily O'Mahony, Jane Armanasco, Patrick Merrithew, Jacinta O'Shea, Mohit Sharma, Constanza Araya, Raed Al Khayrat, Jessica Wallwork, Tom Russell

Minutes: Natalia Esina

1 Meeting Open: 7:03 PM

Apologies, quorum & Conflicts of Interest

- Apologies above.
- Quorum confirmed as more than 8 financial members (as required by the P&C Constitution s25.2).
- No conflicts disclosed.

Confirmation of Meeting Minutes

Minutes of Meeting were circulated prior to this meeting.

- The Principal made a correction to the AGM Minutes, and P&C members agreed to publish the amended version on school website.

Motion: That the minutes of the Annual General Meeting on 3 March 2026 be taken as read and confirmed as a true and accurate record (subject to the amendment). **Carried**

2 Presidents' update

The President's statement and apology regarding a wrongful allegation made by P&C member

A formal statement was read regarding a wrongful allegation made by the P&C Vice President concerning School Board minutes. The allegation arose from incorrect assumptions due to incomplete information verification. The P&C formally:

- Took ownership of the error
- Withdrew the statement
- Issued apologies to affected parties

It was confirmed that no individuals were named and no personal attack was intended. Commitment made to improve information verification and communication processes moving forward.

The Vice-President confirmed the President's apology.



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Principal Response

Apology accepted. Concern noted regarding the seriousness of allegations relating to governance and integrity of Board minutes. Alignment meeting was previously cancelled but willingness expressed to move forward collaboratively.

Outcome: Matter considered resolved. Shared commitment to respectful collaboration reaffirmed.

Civic Precinct Redevelopment Update: Council Meeting on 24 March

Prior to the Council Meeting, P&C President and Vice President participated in a media interview; article increased community awareness.

On Tuesday 24 March, the Executive Committee attended the Council Meeting. 7 questions in total were submitted (from Geoff, Laura, Tamara and Jo).

- At the meeting, community member questions were presented, and the discussion is scheduled for the next meeting.
- Positive engagement noted with at least one councillor expressing concern about projected population growth impact for school and community.
- Potential actions were discussed, including encouraging community members contacting councillors directly.
- Many people don't realise LP1 building is still in use, as it faces school grounds.
- LP1 land holds big space (~3 classes).
- Meeting is planned with Jonathan Huston (Nedlands MLA) to discuss other schools facing population growth (West Leederville, future East Perth Primary school).
- TBC next meeting

Motion:

Reaffirming the mandate of the Vice-President and the President to advocate for the safeguarding and provision of future-proof school facilities at Subiaco Primary School, according to the objectives and powers as listed in the P&C Constitution. This includes talking with the press and making representations to the school administration and government entities either directly or through WACCSO. While doing so we foster a good working relationship with the School and the Board. **Carried**

Community Initiatives Fund

- Announced last year, this fund replaces Funding Round procedure used before. The idea is to make funding round more accessible (2025 budget wasn't exhausted)
- Opens in Term 2 with a budget of \$50,000.
- Simplified submission process (informal and 'raw' proposals accepted) is open to students, parents, and staff.
- Proposals to be reviewed and voted on during meetings.
- A group of students should benefit from that investment
- (*Principal*) A number of requests from school staff were sent to The President for P&C members consideration.
- P&C is preparing posters and Compass announcement to promote new fund.
- Non-infrastructure projects this year, preferably sustainable initiatives with a focus on community building.



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3 Principal's update

The Principal presented a strategic overview of school growth and future planning.

Key Points:

- Emphasis on collaboration between School Board, P&C, and school leadership
- Significant projected growth in school-aged population across inner-city areas, driven by increased housing density and demographic changes.
- Subiaco Primary School has limited physical space for expansion. Increasing enrolment demand will place pressure on facilities and infrastructure
- The City of Subiaco engages in consultation and advocacy and supports discussions regarding redevelopment
- Department of Education is responsible for school planning, infrastructure, and capacity decisions
- Alignment between P&C and School Board strengthens advocacy impact
- The Principal is bound by Department of Education policies regarding public advocacy, but stays committed to supporting informed and constructive community engagement

Discussion:

- Strong agreement on the importance of a coordinated, community-wide advocacy approach
- Recognition that P&C can take a more public advocacy role
- P&C agreed to the Principal's proposal to share a summary of the Principal's statement with the wider school community (*by the time of distribution of meeting minutes, the Principal's statement was shared with the school community via Compass*)
- Promoting transparent communication where possible

4 Treasurers Report

Corrected 2026 budget has been prepared and submitted for P&C approval. Corrections included:

- Updated 2025 Actuals to match financial statements
- Updated 2026 Budget to remove playground funding spent in 2025

To be completed:

- Audit/review of 2025 accounts (target: by end of Term 2)
- ATO updates in progress
- Bank signatory updates pending

Charlene offered to assist in researching investment options and advising the P&C on investment and savings options for the SCC-grant.

Motion:

- That the Treasurers report was received, reviewed, and approved. **Carried**

Financial Motion:

- That the P&C approves the updated 2026 Budget. **Carried**

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8 Pool Coordinator's Report

- The 2025-26 season closed on 8 March
- Preparation for application for City of Subiaco Community grant

Future

Partnership acquittal and renewal with the City of Subiaco, comms planning, investigating grants, the Agreement with RLSSWA, revisiting pricing and opening hours for next season etc.

Financials – for the next meeting

9 Events

Future:

- Mother's Day venue and date to be confirmed ASAP
- Urgent need for an Events Coordinator. The proposal is to break the role to administrative and events one and promote roles targeting Kindy and PP parents.
- It was suggested to break roles into smaller, manageable tasks, but P&C members also noted the importance of a Coordinator who is putting everything together

10 Actions and Calendar Review:

Term 2 meeting dates:

- When checking The Calendar prior to the meeting, we spotted that Term 2 weeks were miscounted. As Subiaco P&C normally holds meetings in weeks 5 and 9, it was decided to correct meeting dates to *18 May* (T2 Wk5) and *15 June* (T2 Wk9).

To be updated:

- Update bank signatories - Treasurer
- Update Office Bearers with ATO – Treasurer
- Q3 (1/1-31/3) Super Contribution Payments due
- Q3 (Jan-Mar) PAYG Instalment Activity Statement to ATO
- Update Office Bearers with Principal and WACSSO and lodge approved financial statements – by April 30
- Update Authorised Users with ACNC and lodge annual report - by June 30

11 Other Business

- (*Genelle*) CLP update. CLPs established across all classes, WhatsApp groups organised. All mums, not a single dad. Thanks to Katie, former CLP Coordinator, who's done a great organisational job last couple of years.
- (*Geoff*) Strategic Projects Committee has initial discussions. Committee discussed future use of SCC funds, noting that no capital spending is planned in the short term. (*Heather*) Next School Strategic Plan will be for 2027-2029 and will target teacher's workload, differentiation of students with different needs.
- (*Jo*) Update on PP Playground Equipment. We haven't heard back from Programmed yet. Jo asks school to follow up.

Meeting Closed: 8:33 PM

Next Meeting: Term 2, Week 5, Monday 18 May 2026, 7pm, School Library