



Subiaco Primary School  
**Parents and Citizens Association**

ABN 75 015 848 751  
 271 Bagot Road SUBIACO WA 6008  
 www.subiacops.wa.edu.au

**2026 General Meeting**  
**Term 2 Week 5 2026 – Agenda**  
**Monday 18 May 2026, 7pm, School Library**

	<b>Agenda Item</b>	<b>Time</b>	<b>Representative</b>	<b>Relevant Attachment</b>
<b>1.</b>	<p><b>Meeting Open</b></p> <ul style="list-style-type: none"> <li>- Welcome, Apologies, Confirm quorum (8), Conflicts of interest.</li> </ul> <p><b>Confirmation of Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>- Confirm previous meeting minutes (GM Term 1, Wk 9)</li> </ul> <p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>- That the minutes of the General Meeting on 30 March 2026 (Term 1, Wk 9) be taken as read and confirmed as a true and accurate record.</li> </ul>	7:00-7:05 (5 mins)	Jo van Gorkum	Minutes – GM Term 1, Wk 9
<b>2.</b>	<p><b>President’s Update</b></p> <ul style="list-style-type: none"> <li>- <b>Debrief of City of Subiaco Ordinary Council Meeting</b></li> <li>- <b>Children’s Crossing on Hamersley Road near Union Street</b>              The works will commence on 19 May.              The position of a traffic warden is open.</li> <li>- <b>Financial Plan SCC funds</b>              Late 2025, the P&amp;C accepted an SCC grant of \$683,315.98, subject to the development of a long-term financial plan. In the interim, it is proposed to invest funds as follows:             <ul style="list-style-type: none"> <li>• \$350,000 be invested in a 12-month term deposit with Bank Australia at 5.45%;</li> <li>• \$250,000 be invested in a 12-month term deposit with ANZ at 5.1%; and</li> <li>• \$83,316 remain in the current ANZ savings account (1.1%).</li> <li>• Estimated earnings are ~\$32,750 in the coming 12 months.</li> </ul> </li> </ul>	7:05-7:15 (10 min)	Jo van Gorkum	President’s Report  P&C Statements and Questions  Memo Financial Plan



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	<p><b>For Discussion:</b></p> <ul style="list-style-type: none"> <li>P&amp;C's engagement with the Department of Education. Jonathan Huston has received a response from the Minister to his letter about concerns for our school's future. The response was vague and bureaucratic, simply stating that the student numbers are within limits and the growth is being monitored. The P&amp;C is considering submitting formal Freedom Of Information request.</li> </ul> <p><b>Financial Motion:</b></p> <ul style="list-style-type: none"> <li>That the P&amp;C approves the opening of a fixed term deposit account with Bank Australia. The authorised signatories are: Johanna Derks (president), Laura Battison (Vice President), Jacqueline Trimby (Treasurer), Natalia Esina (Secretary). A total sum of \$350,000 will be deposited for a fixed term of 12 months.</li> </ul>			
<b>3.</b>	<b>Principal's Update</b>	7:15-7:25 (10 min)	Heather McNeil	
<b>4.</b>	<p><b>Treasurer's Report</b></p> <p><u>Upcoming (Due by 30 June):</u></p> <ul style="list-style-type: none"> <li>WACSSO Affiliation Fees (includes insurance coverage - Public &amp; Products Liability, Voluntary Workers Personal Accident) &amp; early bird discount</li> <li>Uniform Shop Stock Insurance</li> <li>Worker's Compensation Insurance</li> </ul> <p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>That the Treasurers report was received, reviewed, and approved.</li> </ul>	7:25 -7:35 (10 min)	Jackie Trimby	Treasurer's Report
<b>5.</b>	<p><b>Pool Coordinator's Report</b></p> <ul style="list-style-type: none"> <li>Pool Insurance – Renewal due in May</li> <li>Upcoming: Pool Operating Agreement with RLSSWA – Renewal Due by 30 June</li> </ul>	7:35-7:40 (5 min)	Lindsay Dodd	
<b>6.</b>	<p><b>Events</b></p> <ul style="list-style-type: none"> <li>Mum's Sundowner on 16 May</li> </ul>	7:40-7:45 (5 min)	Jo van Gorkum	



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<p><b>7.</b></p>	<p><b>Community Initiatives Fund</b></p> <p>Budget of \$50,000 For now, P&amp;C received 18 requests totalling \$32,000</p> <p>Ideas involving major construction works need further investigation and external advice before a budget can be estimated.</p> <p>Six ideas need further development, four of which could be allocated an indicative tentative budget.</p> <p><b>Financial motions under Community Initiatives Budget:</b></p> <ul style="list-style-type: none"> <li>- That the P&amp;C approves the funding of Guided Reading Sets for Years 4-6 at a total sum of \$1,500.</li> <li>- That the P&amp;C approves the funding of Home Reading Books for Years 1-3 at a total sum of \$3,000.</li> <li>- That the P&amp;C approves the funding of Home Reading Books for PP at a total sum of \$10,200</li> <li>- That the P&amp;C approves the funding of Reading Tubs (organisation storage) for Year 2 at a total sum of \$1,000.</li> <li>- That the P&amp;C approves the funding of cables, microphones and speakers for the School’s PA System at a total sum of \$3000.</li> <li>- That the P&amp;C approves the funding of a portable, wireless PA Speaker System at a total sum of \$3,000.</li> <li>- That the P&amp;C approves the funding of Playground Sports Equipment Upgrades at a total sum of \$5,000.</li> <li>- That the P&amp;C approves the funding of Netball Sports Equipment and Storage for the parent run Netball Club at a total sum of \$1,200.</li> <li>- That the P&amp;C approves the funding of ~25 Swim Vests at a total sum of \$1,000.</li> <li>- That the P&amp;C approves the funding of a Lectern for Assemblies and Events at a total sum of \$2,500.</li> <li>- That the P&amp;C approves the funding of Musical Instruments for PP at a total sum of \$1,000.</li> </ul>	<p>7:45-8:35 (50 min)</p>		<p>Memo Community Initiatives Fund</p> <p>Spreadsheet</p> <p>Submitted Ideas</p>
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	- That the P&C approves the allocation of indicative tentative budgets to a wellbeing program (\$15,000), Signage and Promotion Materials for the School Values (\$1,750), art workshops (\$2,500) and a School Garden (\$3,000).			
<b>8.</b>	<p><b>Actions &amp; Calendar Review</b></p> <p><u>Next meeting date</u></p> <ul style="list-style-type: none"> <li>- 15 June</li> </ul> <p><u>Upcoming</u></p> <ul style="list-style-type: none"> <li>- WACSSO Affiliation Fees - by June 30 - <i>Treasurer</i></li> <li>- Uniform Shop Stock Insurance - by June 30 - <i>Treasurer</i></li> <li>- Worker's Compensation Insurance - by June 30 - <i>Treasurer</i></li> <li>- Pool Insurance – Renewal due in May – <i>Pool Coordinator</i></li> <li>- Upcoming: Pool Operating Agreement with RLSSWA – Renewal Due by 30 June – <i>Pool Coordinator</i></li> <li>- Update Authorised Users with ACNC and lodge annual report - by June 30 - <i>Secretary</i></li> </ul>	8:35-8:40 (5 min)	Natalia Esina	2026 P&C Calendar
<b>9.</b>	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• Open letter from Y4 parents about BYOD policy</li> </ul>	8:45-8:50 (5 min)	Jo van Gorkum	Copy of an email