

**Subiaco Primary School P&C**  
**Term 1, 2023 Annual General Meeting – Agenda**  
**Monday 27<sup>th</sup> February 2023, 7-8:30pm, School Library**

Agenda Item	Representative
1. Welcome (7-7:05)	Tim Braslin
2. Apologies (7:05-7:10)	Katherine Vines
3. Disclosure of conflict of interests (7:05-7:10)	Tim Braslin
4. Confirm previous meeting minutes (Term 4 GM)	Tim Braslin
5. Officeholder Reports – taken as read Questions ONLY (7:10-7:25)	
President’s Update	Tim Braslin
Treasurer’s Update & Approve budget Approve Financial statements	Kanchana Karunaratna
6 Principal’s Update 7:25-7:30	Melinda Harris
7 Committee Reports (taken as read) Questions ONLY (7:30 – 7:40)	
8 Elections and Nominations (7:40 – 8:10)	Tim Braslin
Appointment of Returning Officer – all positions spilled	
Nomination of Committee members and representatives <ul style="list-style-type: none"> <li>• Events &amp; Fundraising</li> <li>• Healthy Hub</li> <li>• Pool</li> <li>• CLP</li> <li>• Building Fund</li> <li>• Infrastructure and grounds (including Playgrounds)</li> <li>• Fathering Project</li> <li>• Sustainability</li> <li>• Sustainability</li> </ul>	
Election of Executive <ul style="list-style-type: none"> <li>• President</li> <li>• Vice President</li> <li>• Treasurer</li> <li>• Secretary</li> </ul>	
9 Adoption of WACSO Code of Conduct (8:10-8:15)	Tim Braslin
10 Approval of Terms of Reference (8:15-8:20)	Tim Braslin
11 Financial motions (8:20)	
Appointment of additional signatory to the accounts.	Kanchana Karunaratna
12 Any Other Business	Tim Braslin