

Sundowner To Do List

Shopping list:

400 sausages

20 loaves white bread

12 loaves brown bread

3 bags frozen onion

1 large bottle tomato sauce, 1 medium bottle BBQ sauce and 1 small bottle American mustard. (Check kitchen fridge and use what's in there first)

2 x extra large watermelon

7 x 25 icy poles (Farmer Jacks put icy poles in their freezer for us)

8 bags of ice

Glad wrap, foil, spray & wipe

Paper towel at least 6 large rolls if also using as napkins

Estimated food cost \$300

6 cases Corona

3 cases Heineken

2 case Boags Lite

8 bottles champagne

3 cases white wine (SB & SSB)

1 case Strongbow apple & 1 case Strongbow pear

Estimated drinks cost \$600

Procedure:

- Put up Posters around the school 1 week prior to event, advertise on website, newsletter and newsfeed (include gold coin donation and to bring a plate to share)
- Order what you need from Farmer Jacks. Contact Mary Milne
- Buy alcohol and put in kitchen fridge at school to get cold
- Decorate with lanterns in the tree and flags
- Set up tables & BBQs after school, check gas bottles are full, (refill at Bunnings)

- Start cooking sausages at about 5pm
- Fill big water container in school kitchen & plastic cups
- Fill eskys from the kitchen with ice for drinks
- Prep mushrooms, corn and watermelon
- Put up P&C banner
- President of P&C to make a short “Welcome speech” if appropriate
- Send email to Principal to invite the staff officially
- Have P&C membership forms & pens available for parents to join P&C
- Containers for gold coin donations
- Name stickers
- Make sure you have enough volunteers to help