INFORMATION 2016

Our Best since 1897
Welcome from the Principal

Welcome to Subiaco Primary School.

We look forward to educating your children and seeing them grow, discover and prepare themselves for the future. Our appeal stems from a strong sense of community, a commitment to our motto Our Best, and an undertaking to provide an all rounded balanced education that addresses the academic, social, physical and emotional development of each and every child.

Subiaco Primary is over 115 years old and steeped in tradition, but always looking towards the future.

The following three statements create a picture of what we stand for at Subiaco Primary:

- Creating opportunities;
- An engaged child; and a
- Vibrant learning community

If you are looking for a partnership with an Independent Public School that delivers a unique and stimulating educational environment, where your child is valued, nurtured and encouraged to reach their full potential, then we believe Subiaco Primary is the place for your family.

Carolyn Press
Principal
2016
Our School

Curriculum
We place a strong emphasis on the key curriculum areas of literacy, numeracy, science, humanities and higher order thinking skills. All students are offered a well-rounded curriculum experience based on the Australian Curriculum, Western Australian Curriculum & Assessment Outline and the Early Years Learning Framework.

School Grounds
Subiaco Primary School is a historic Western Australian building built in 1897. Many of the classrooms are housed in the original buildings. The school has a Library Resource Centre, a Music Room, Art Room/Science Lab, French Room, ICT Lab and Learning Support Room.

On site facilities include a large covered assembly area, tennis/basketball courts and a six lane, 17 metre swimming pool which is maintained by our P&C.

A four cluster classroom block was completed for the start of 2011 school year. Currently we have twenty five classrooms, including Kindergarten and Pre-Primary, which cater for students from Kindergarten to Year 6.

In 2013 a natural playground was built amongst the 100 year established Moreton Bay Fig trees. It is now a magnificent area for students to engage in creative and imaginative play whilst interacting with nature.

In 2014 our Library was completely refurbished and now is a colourful and engaging space for our students to enjoy.

School Community
Subiaco Primary School community consists of families from a wide range of backgrounds who hold an extremely strong sense of ownership and pride towards their school. Staff and the local community work closely together to ensure the school delivers the best of contemporary educational practices. School staff, families, and the wider community work together to achieve an outstanding learning environment designed to achieve success for all students.

Community involvement and support at Subiaco Primary School is characterised by:
- A shared responsibility for the educational outcomes of the students between parents, staff and the wider educational community;
- Positive relationships between staff and community and open channels of communication;
- An engaged School Board;
- An active P&C that is inclusive of, and accessible to, all parents; and
- Parent and community members volunteering assistance in classrooms.

Contact Us

271 Bagot Road
SUBLIACO WA 6008
Phone 9381 5078
Fax 9381 6230

Pre-Primary Contact Phone:
Hamersley Road 9381 3825
L10 9388 2598
L11 9388 9174

School Buzz: Is an iPhone/iPad app that works in conjunction with the school website. You can download the free SchoolBuzz app on iTunes
Email Subiaco.ps@education.wa.edu.au
Website www.subiacops.wa.edu.au

Uniform Shop uniform@subiprimarypc.com.au
Important School Hours and Dates

School Hours

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morning period</td>
<td>8.50am - 10.40am</td>
</tr>
<tr>
<td>Recess</td>
<td>10.40am - 11.00am</td>
</tr>
<tr>
<td>Pre-lunch period</td>
<td>11.00am - 12.20pm</td>
</tr>
<tr>
<td>Lunch</td>
<td>12.20pm - 1.10pm</td>
</tr>
<tr>
<td>Afternoon period</td>
<td>1.10pm - 3.10pm</td>
</tr>
</tbody>
</table>

Parents/Carers are requested to ensure students **do not arrive at school before 8.30am**, as supervision cannot be assured before this time. Students arriving before 8.30am are required to wait on the steps outside the staffroom. All students should be at school by 8.40am to prepare for the day.

TERM DATES FOR 2016 (for students)

<table>
<thead>
<tr>
<th>Term</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Monday 1 February</td>
<td>Friday 8 April</td>
</tr>
<tr>
<td>Term 2</td>
<td>Tuesday 26 April</td>
<td>Friday 1 July</td>
</tr>
<tr>
<td>Term 3</td>
<td>Monday 18 July</td>
<td>Friday 23 September</td>
</tr>
<tr>
<td>Term 4</td>
<td>Monday 10 October</td>
<td>Thursday 15 December</td>
</tr>
</tbody>
</table>

SCHOOL DEVELOPMENT DAYS

In 2016, primary schools will be able to access six school development days to support whole school planning and the implementation of system initiatives.
- Thursday 28 and Friday 29 January before beginning of Term 1
- Tuesday 26 April – Day 1 of Term 2
- Friday 3 June (Leads into Western Australia Day long weekend).
- Monday 18 July – Day 1 of Term 3
- Monday 10 October – Day 1 of Term 4

PUBLIC HOLIDAYS 2016

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labour Day</td>
<td>Monday 7 March</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Friday 25 March</td>
</tr>
<tr>
<td>Easter Monday</td>
<td>Monday 28 March</td>
</tr>
<tr>
<td>Easter Tuesday</td>
<td>Tuesday 29 March</td>
</tr>
<tr>
<td>Anzac Day</td>
<td>Monday 25 April</td>
</tr>
<tr>
<td>Western Australia Day</td>
<td>Monday 6 June</td>
</tr>
<tr>
<td>Queen’s Birthday</td>
<td>Monday 26 September</td>
</tr>
</tbody>
</table>

Our Team

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINCIPAL</td>
<td>Mrs Carolyn Press</td>
</tr>
<tr>
<td>DEPUTY PRINCIPAL</td>
<td>Ms Deb Hands</td>
</tr>
<tr>
<td>DEPUTY PRINCIPAL</td>
<td>Mrs Yvonne Denniss</td>
</tr>
<tr>
<td>DEPUTY PRINCIPAL</td>
<td>Dr. Melinda Harris</td>
</tr>
<tr>
<td>REGISTRAR</td>
<td>Mrs Allison Swan</td>
</tr>
<tr>
<td>REGISTRAR</td>
<td>Mrs Diane Green</td>
</tr>
<tr>
<td>SCHOOL OFFICER</td>
<td>Mrs Carol Malpas</td>
</tr>
<tr>
<td>SCHOOL OFFICER</td>
<td>Mrs Cheryl Pouleris</td>
</tr>
</tbody>
</table>
Enrolment Information

All enrolments are processed by the school’s Administration. To enrol at Subiaco Primary School there are a number of eligibility requirements.

Resident in the Local Intake Area:
The School Education Act 1999 guarantees a place for every child in the compulsory years of schooling, Pre-Primary to Year 6, in their local school. Subiaco Primary School is designated as a Local Intake School. The school has places for students in years PP-6 who currently reside within the boundaries of our local intake area as have been determined by the Department of Education.

We require parents to provide documentary evidence of enrollee’s legal name, age, proof of address and current Family Court Orders, if applicable, at the time of enrolment.

Age
A birth certificate or extract of birth or passport must be presented at enrolment. Students will be placed in the year of study corresponding to their age group.

Special Needs
Parents of students with special needs are asked to contact the school and discuss the needs of their child at enrolment to ensure the most appropriate program is put in place to meet the needs of their child.

Overseas Students
Students born overseas must hold either an Australian passport or appropriate visa before applying to the school. Students who do not hold an Australian passport must present their passport and visa paperwork at the time of Enrolment.

Immunisation Records
The school must sight a copy of each student’s immunisation records (ACIR History Statement) at the time of Enrolment.

A child’s immunisation is expected to be up-to-date upon entry to school. These include Measles, Mumps, Rubella, Polio, Whooping Cough, Diphtheria and Tetanus. Immuniisations can be obtained from your local GP or through the local Council Clinic.

Proof of Address
A current lease agreement or recent utility account must be provided as evidence of current residential address in our local intake area.

Kindergarten Enrolment
Applications for Enrolment in Kindergarten for 2016 are accepted according to the following criterion:
1. Children living in the intake area of the school and who will have a sibling enrolled at the school in 2016.
2. Children who live in the intake area of the school but will not have a sibling at the school in 2016.
3. Children who live outside the intake area of the school and who will have a sibling at the school in 2016.
4. Children who live outside the intake area of the school and who will not have a sibling at the school in 2016.

Note:
Children must be enrolled under their legal surname, the name as stated on their Birth Certificate. If there has been a name change the original Name Change Certificate must be sighted.
Student Records / Information

It is important that parents/carers advise the school immediately if there are changes of address, telephone number, emergency contacts or medical details to ensure students’ welfare receives the highest priority, especially in times of emergency.

Access Restrictions

Parents and carers are reminded that the School Education Act 1999 obliges parents to inform schools of any Family Court Orders or other orders which are applicable to their children. The school must sight the original documents and all details are treated in the strictest confidence.

Curriculum

The Western Australian Curriculum & Assessment Outline Sets out the curriculum and guiding principles for teaching, learning and assessment in the areas of English, Maths, Science, Humanities and Social Science, Health and Physical Education, Technologies, Arts and Language.

Staff Expertise

The staff composition at Subiaco Primary School reflects a wide range of experience, skills and interests.

In addition to classroom teachers, Subiaco Primary School has specialist teachers in the following Learning Areas:

- Arts – Music and Art
- Languages - French
- Health and Physical Education

French

Children from Year 1 to Year 6 are taught the French language and culture by our French teacher.

Music

Music is taught to all Year 1 to 6 students by our specialist music teacher. We have a Year 4-6 boys’ choir and a Year 4-6 girls’ choir.

Students are assessed for their suitability for the School of Instrumental Music Program (SIM) and these students receive instrumental instruction from the School of Instrumental Music (SIM) teachers.

Physical Education

A comprehensive Physical Education program is provided to all Year 1 to 6 students by a full time Physical Education specialist.

Students in Pre-Primary to Year 6 also participate in Department of Education Interm Swimming Program.

Information Technology

At Subiaco Primary School we are committed to enhancing our students’ education by integrating Information and Communications Technology (ICT) across all learning areas and improving learning opportunities to ensure all our students achieve a level of digital fluency. In addition to classroom laptops or iPads, students have access to an ICT Lab.

All classrooms have interactive whiteboards, access to Wi-Fi and the internet. The school promotes cyber safety and all students are expected to sign a user agreement, which reflect appropriate behaviour expected when using software and hardware in the school. The School's
Internet Policy is available on the school website
The School Board endorsed a parent funded 1 to 1 iPad Program for Year 4 students which commenced in 2015 where Year 4 parents can choose to bring from home, purchase or lease an iPad. In 2016 Year 4 and Year 5 students will engage in the 1 to 1 iPad program.

Library
We have a fully automated library with a wide range of books and resources available to both students and staff, along with access to up to date computer equipment including Internet facilities.
Students wishing to borrow a book from the library must provide a waterproof library bag. Books and resources are borrowed and may be renewed after the allocated time. Parents are asked to pay the replacement cost for any damaged or lost items.
Please contact the school library if you are able to assist with book covering and shelving of returned items.

Primary Extension and Challenge (PEAC)
PEAC provides opportunities for selected students in Years 5 and 6. Selection is based on results from assessment tests completed in Year 4 and other relevant information.
PEAC students are given the opportunity to learn alongside their intellectual peers at PEAC, usually one morning or afternoon each week, during school time.

Early Childhood Education
The Department of Education has made some significant changes to pre compulsory schooling in recent years.
Children can start kindergarten when turning four years old by 30 June of the year they attend. Pre-Primary is the first compulsory year of schooling and your child will need to attend five full days a week.
Children commence Pre-Primary when turning five years old by 30 June of the year they attend.
In 2016 we will be running:
• Four Kindergarten classes, two in L7 and two in L8, both in the lower teaching block.
• Four Pre-Primary classes operating out of four different facilities at the southern end of the oval. Access to these facilities is off Hamersley Road.
The Pre-Primary program operates for five full days a week.
The Kindergarten program will be run as follows for 2016:

Group A attends Monday, Wednesday and alternate Fridays 8.50am-3.10pm
Group B attends Tuesday, Thursday and alternate Fridays 8.50am-3.10pm
Group C attends Monday, Wednesday and alternate Fridays 8.50am-3.10pm
Group D attends Tuesday, Thursday and alternate Fridays 8.50am-3.10pm

Procedures
Absences
All absences must be explained to the school either verbally or written by parent/carer (see contact information on page 3). Use the forms below, available at the front office
• Absence Form (green) - if absence has not previously been notified to the school
• Leave School Early Form (pink) – when students are collected from school early. The Sign in/out Register at the front office must also be completed.
• Late Arrival Form (yellow) – to explain lateness

Accidents/Sickness
If your child is involved in an accident at school or becomes sick at school, every effort will be made to contact parents/caregivers and to arrange medical attention. In some cases children need to go home. For this reason IT IS ESSENTIAL the school is kept up to date with changes in
address, telephone numbers - home and work, place of employment and an emergency contact person.
In exceptional circumstances immediate outside medical help will be sought and the caregiver contacted as quickly as possible. The cost of an ambulance, if needed, will be the parents’ responsibility.

Assemblies
Assembly details are available in the Calendar on the school web site and are included in the School Newsletter. Teachers will endeavour to make parents/carers aware of presentations which involve their child.

Behaviour Management In Schools Policy
A Behaviour Management Policy operates in this school that encourages students to take responsibility for their own behaviour. It is reviewed on a regular basis. Details are available on our web site.

Bicycle and Scooter Helmets
Students cycling or scootering to school must wear a helmet. We recommend students under ten years do not ride to school unsupervised. Bicycles and scooters must be walked through the school grounds by parents and students.

Care Of Money And Valuables
Children should not bring valuables, toys or unnecessary money to school.

Duty of Care before and after school
Parents have the duty of care for students travelling to and from school. This means it is the parent’s responsibility to ensure their child travels safely to and from school. Absences will be followed up by a letter if no reason is given for the absence. Schools are responsible for duty of care of students once in the school grounds during school operating hours. At our school, children are asked to come to school from 8.30am when a teacher is on duty. If children come to school prior to 8.30am they are asked to sit on the steps outside the staffroom until 8.30am when a teacher will be on duty. After school, it is expected that children make their way home straight away unless they are under the supervision of parents. The school cannot take responsibility for students who are at school after 3.30pm.

Mobile Phones
Mobile phones should remain at home. Students with a genuine reason for bringing a mobile phone to school must complete the Subiaco Primary School Mobile Phone Policy Agreement, available from the school web site or Assistant Principal.

Homework
The School Board has ratified a homework policy, a copy of which is available on the website.

Chaplain
A school chaplain is at Subiaco Primary School two days a week to give support to students and the wider school community.

Communication

Communication – Parent /School contact
Any parent/carer who wishes to discuss their child's progress or any other aspect of their schooling is invited to discuss the matter with the class teacher, Assistant Principal or Principal. Please adopt the following procedures:
Discussion with Class Teacher
To avoid interrupting class teaching routines please arrange an appointment by telephone, email or note. Teachers have specific non-teaching times in which appointments can be held.

Discussion with the Assistant Principal or Principal
If you wish to discuss your child’s progress with an Assistant Principal or the Principal, please telephone or email to make an appointment. As a courtesy, please try to resolve the issue with the class teacher first.

Newsletter
Newsletters are an important way of communicating with all parents and caregivers on matters concerning the school. Curriculum notes and teacher information are sent home regularly via student; please check your child’s bag regularly. Newsletters are emailed every Friday fortnight and provide up to date information on school, P&C and community activities. The deadline for articles to be included is by 10.00am on Wednesday. Parents can also view the newsletter via our school web site. Spare copies are also available from the office.

SchoolBuzz
The school utilises an iPhone app called SchoolBuzz, a link to which can be found on the Home page of the school’s website.
The idea behind SchoolBuzz is that it provides quick and easy access to important information from the school:
- one-click to send the school an email
- one-click to phone the school
- read the latest news posts
- read the latest calendar events
- read the latest school newsletter
- submit an absence form to the school
- lookup the contact and location details for the school.

Newsfeed
The school also has a newsfeed, connected to the website, which enables us to contact parents via email so we can send reminders about school activities, events and news that occur between newsletters.
After enrolment parents will be sent an email message from FeedBurner asking them to confirm their subscription to the newsfeed. Once the link in the email is clicked the email address supplied will be added to our newsfeed database.
A subscription link to the newsfeed can also be found at the bottom of the home page of our website.

Telephone Calls
Only URGENT telephone messages can be taken for students. Students are discouraged from using the school telephone.

Drop Off and Collecting Students
Students crossing Bagot Road are encouraged to use the crosswalk attendant. For safety reasons Parents are NOT allowed to use the Staff Car Park at any time, between 7.30am and 4.00pm. Parking restrictions apply to areas around the school and the following areas should be used when dropping and collecting children:
- Rowland Street – Behind the Church of Christ, one hour free parking
- Theatre Gardens – There is a “No Standing” section adjacent to the gate for set down only and free short term parking
- Hamersley Road – Two hour parking along street
- Bagot Road – No parking adjacent to the school between 8.15-9.15am and 2.30-3.30pm
(set down only). At all other times it is a one hour parking restriction.
• Library Lane – Entry to school through the east side gate near M Block.

Factions

Students will be allocated to one of three factions at enrolment:
Our Factions are: Julius Gold
               Klein White
               Llewellyn Maroon

Faction T-shirts are available for purchase through the Uniform Shop. Students can wear their faction shirts on Fridays and Sports days.

Lost Property

PLEASE CLEARLY LABEL YOUR CHILD’S BELONGINGS. Labelled belongings are returned to students and any unmarked items are placed in Lost Property located in the Upper Block. Enquiries should be made through the class teacher.

Lunches

There is no onsite canteen facility at school. Students are required to bring their own packed lunch, recess snack and drink to school. On Monday and Friday, Year 1 – 6 students have the opportunity to pre order lunches through an online system: www.schoollunchonline.com.au
The school has a Nut Minimisation Policy in place – Please read the information below or check the website for more information.

Food Allergies

We have a number of students with severe food allergies. The most common food allergies are peanuts, tree nuts (walnuts, almonds, cashews etc), cow’s milk, soy, seafood and eggs. The symptoms of food allergy range from mild to life-threatening, with anaphylaxis the most severe form of allergic reaction.

Minimising Risk
We ask parents NOT to provide food for their children at school that contain nuts, as for some children nuts will trigger a severe allergic reaction.
As a school, we minimise the risk by ensuring that:
• Students do not share food, utensils or food containers.
• Students with allergies only eat food that is prepared at home.
• All food and drink containers are clearly labelled with students’ names to avoid confusion of ownership.
• Food that contains nuts and/or traces of nuts where possible is avoided.
For further information: http://www.allergy.org.au/pospapers/anaphylaxis.htm

Medication

Medical/Action Plans
Department of Education policy requires the school be aware of students affected by illness such as Asthma, Diabetes or Allergies that require treatment.
Teacher assistance with the administration of medication requires the completion of detailed documentation by parents and doctors. This matter should be discussed with the class teacher and the Principal or Assistant Principals to ensure we are able to assist. In such cases the appropriate form must be completed and left for school records. Administration of medication prescribed by a doctor for short-term illness also requires documentation to be completed through
the school administration.
Students capable of administering their own prescribed medication will be supported following
authorisation from parents, eg asthma puffers. Medicines must be labelled and checked regularly
by parents to ensure they are not out of date. Appropriate storage will be arranged by the school.

School Nurse
School nurses visit periodically. They are involved in the basic health screening of Kindergarten
and Pre-Primary children.

School Psychologist
The School Psychologist usually attends the school for two days per fortnight. The School
Psychologist is available to assist students identified by the class teacher.

Dental Clinic
A Dental Clinic in a mobile caravan operates periodically from the school grounds. All children
who have been registered are checked and parents/carers are advised when treatment is
necessary. The clinic carries out all normal dental work. Contact No. 0417 180 553.

Communicable Diseases
Information on the exclusion periods for communicable diseases are provided by the Health
Department and are available on the school web site. Parents are asked to notify school
immediately their doctor has confirmed a diagnosis of the following diseases:

- Chicken Pox – return to school once all blisters have crusted, usually about 10 days,
- Conjunctivitis – return to school after discharge has stopped or 3 days after treatment has
  commenced,
- Measles – return to school no less than 7 days after appearance of rash. Non-immunised
  students are to be excluded for 13 days following contact with infected students in their
  class, unless they are vaccinated within 72 hours of contact,
- Mumps – return to school no less than 9 days after onset of symptoms,
- School Sores (Impetigo) – return to school once effective treatment has commenced and
  sores are covered,
- Head Lice/Nits – return to school once effective treatment has commenced and head is
  free from eggs and lice,
- Rubella (German Measles) – return to school once symptoms have subsided, usually at
  least 4 days after start of rash,
- Whooping Cough (Pertussis) – return to school after 14 days from onset of illness or 5
days after starting antibiotic treatment,
- Glandular Fever – return to school after symptoms have subsided.

Insurance Cover and School Children
The Department of Education does not insure children against injury at school. This is considered
to be the responsibility of the parent.
The Department of Education has a public liability insurance cover that covers their liability in
cases of accidents caused through defects in school buildings, equipment or playgrounds, or
through negligence on the part of an employee of the Department.
On school excursions, students are covered while traveling by normal third party insurance cover,
the premium for which is part of both car and bus registration fees. Some bus companies do carry
an additional public liability policy, but again it would only cover negligence on the part of the
company.
Parent Helpers

Parent assistance in classrooms and with school activities is always very welcome. Class Liaison Parents contact parents on a regular basis asking for assistance with class activities and events. Contact your child’s classroom teacher or watch for notes in the school newsletter asking for assistance with special school events. Parents working with children in the classroom are required to complete a Department of Education Confidential Declaration, which is available from the school office. In some cases there may be a need to obtain a Working With Children Card (WWCC). Information on these requirements is also available from the school office.

School Contributions & Charges

Details on Charges & Contributions for 2016 are made available to parents. These compliment the grants received from the Department of Education.

Money Collection
Each parent will receive a letter outlining Charges and Contributions for 2016 in accordance with Department of Education policy. Activity Charges for planned events will be requested at the commencement of each school term and may be paid through the school office or by direct bank transfer. Money for Book Club will only be accepted on the date specified on the order forms.

Personal Use Requirements
A Personal Items List is sent home with each child or provided to new parents when they become available. All stationery items should be clearly named and books covered where possible. It may be necessary to replace some items such as pencils throughout the year.

Publication of Images and Work

The Department of Education’s Information Privacy and Security Policy requires schools to gain parental/guardian permission before using visual images of students, such as photographs, outside the school environment. Our school regularly uses images of students in a variety of ways to recognise excellent achievement, inform parents and the local community of school matters, publicise events and to promote the school. From time to time we may also be asked to contribute to Department of Education materials. In addition to this, the publication of our Newsletter on our school’s web site may result in your child’s image potentially being accessed worldwide through the Internet. Permission of parents/caregivers for the use of images is through the signed Consent Form, completed at enrolment.

Reporting To Parents

At Subiaco Primary School we believe assessment of learning is integral to the achievement of high quality learning outcomes. Reporting for Years K-6 includes:

- Written reports on a semester basis.
- NAPLAN (National Assessment Program Literacy and Numeracy). Reports will be issued in Term 3 for Years 3 and 5.
- Other methods of reporting will be used on a needs basis. They could be:
  1. Information sessions about the teaching & learning program.
  2. Parent teacher meetings that may include three way conferences in which the children participate.
  3. Telephone discussions, informal encounters and discussions between parents and teachers.
  4. Letters, emails etc from teachers and other school personnel to advise parents about successes or concerns.
5. Child directed reporting, in which children show how their knowledge, skills and understandings have developed through discussions or presentations of key achievements.

School Visitors

All visitors and volunteers must come to the front office to sign our visitors register, this enables them to state their purpose for being on the school grounds and receive a visitor’s sticker. On completion of a visit it is requested that visitors return to the front office to sign out. Anyone without a badge or visitor’s sticker will be asked to leave or proceed to the office to follow this procedure.

School Dress Code

Subiaco Primary School has established a Dress Code which has been endorsed by the School Board.

A School Dress Code
- Assists in building a school identity.
- Assists in building school and team spirit.
- Encourages equity between students by reducing peer pressure.
- Contributes to student safety, comfort and well-being.

Logistics
- All uniform items including school and sports clothing, bags, hats and chair bags are available from the uniform shop.
- Second hand clothing may be purchased from the uniform shop when available.

Considerations
- Parents and staff should provide ongoing support and encouragement to children to adhere to the dress code.
- The procedure for children who do not follow the dress code will entail a discussion between the Principal and family on an individual basis.
- There will be Free Dress Days during the year.
- There is an expectation that children from Years K-6 will follow the Dress Code.

General
- All items should be named.
- All long hair is to be tied back for health & safety reasons.
- Faction T-shirts are available but optional for wearing on Fridays and Carnival Days.
- Special Year 6 polo uniform shirts are optional.
- A Year 6 Leaver Shirt is available as a memento and can be worn on specific days
- The Principal approves variation to the Dress Code to enable religious beliefs to be met.

Uniform

Winter and Summer Uniform Years 1-6
- Polo uniform shirt-gold, long or short sleeved with school logo
- Maroon uniform shorts, skirt or skort - maroon leggings are available for girls to be worn under shorts, skirts or skorts
- Uniform dress
- Maroon uniform tracksuit pants and zip sweater with school logo
- Maroon polar-fleece zip jacket with embroidered school logo
- **Broad brimmed uniform hat. NO HAT, NO PLAY rule applies all year.**
Footwear
- Sports shoes-joggers or sneakers
- Fitted sandals-low heels and back straps
- School shoes or boots

Other - Optional
- Maroon school bathers
- School sports brief

Kindergarten & Pre-Primary Dress Code
(Note: T-shirts, Windcheaters and hats are supplied through the Uniform Shop)
- T-shirts in blue, red and green
- Windcheaters in blue or red
- School Hat
- Sandals or sneakers with Velcro fasteners, if possible, with socks

Cosmetics/Jewellery
- No cosmetics, including nail polish
- No jewellery other than earrings – sleepers or studs
- Watches are allowed

Please Note: As with the Year 1-6 Dress Code there are opportunities for Free Dress Days linked to themes and special events.
Uniforms for Interschool Sports events will be supplied where possible.

Uniform Shop
We have an online uniform shop http://subiacops.wa.edu.au/shop/ where parents/carers can purchase uniform items using credit/debit card or a PayPal account. Items ordered online are delivered to the classroom (not picked up at the uniform shop). We also have a uniform shop that is open once a fortnight (odd weeks each term). Limited second hand uniforms may be available.
- Location: Storeroom at the rear of the M Block
- Open: Odd Tuesdays from 3.15pm until 3.45pm
  Any additional opening days will be advised in the fortnightly newsletter.

Refer to School Dress Code section on previous page for more information.

School Board

The Subiaco Primary School Board consists of parent representatives, a member of the P&C, staff representatives and the Principal. Members of the community may also be co-opted by the Board for specific duties as need arises. The Board meets regularly throughout the year.

Responsibilities of an IPS School Board
- Work within the Department of Education’s relevant legislation and regulations;
- Sign the school’s Delivery and Performance Agreement (DPA);
- Monitor the progress of the school’s Business Plan;
- Endorse and review the annual budget;
- Assist with the formulation of Codes of Conduct;
- Participate in a review of the performance of the school;
- Approve fees, charges, contributions and items of personal use (booklists); and
- Liaise with other committees within the school e.g. the P&C.
Parents and Citizens Association

The P&C provides an opportunity for parents, teachers and community members to support the learning and infrastructure of the school. Meetings are held once per term with sub committees and an executive committee meeting more regularly to progress the work at hand. The AGM is held in the school library in February. Dates of meetings are published in the school newsletter.

The P&C contributes significantly to funding programs and facilities within the school. This is made possible by collection of voluntary contributions of $100 for Pre-Primary to Year 6 students and $50 for Kindergarten students, plus $50 for Infrastructure and grounds projects and from a variety of fund raising initiatives coordinated by each class group.

The interests and activities of the P&C Association are diverse. Listed below are some of the Sub Committees – all of which welcome input from parents:

- Building & Grounds
- Pool
- Events
- Chaplaincy and Well Being
- Healthy Eating
- Sustainability
- Building Fund

Subiaco Children’s Centre

Subiaco Children's Centre, an independent provider, located at 160 Hamersley Road, provides before and after school care for students enrolled in our school. For information contact the Supervisor on 9381 8962. At the start and end of the school day the older students make their way independently to and from the facility and the younger students are escorted by centre staff.

SCHOOL CREED

THIS IS OUR SCHOOL
IN THESE ROOMS AND ON THE PLAYING FIELDS
WE WILL FIT OURSELVES FOR THE FUTURE
LET US NOT THROW AWAY THESE PRECIOUS YEARS
BUT GAIN FROM THEM ALL WE CAN
LET US ALWAYS REMEMBER
THAT A SCHOOL IS NOT A BUILDING
BUT A GATHERING OF MINDS AND HEARTS
AND A PLACE OF FRIENDLY GUIDANCE AND HELP
THIS IS OUR SCHOOL